

Library

Carey offers staff and students access to the Library and its services for the duration of their study.

The Library is named after J. Ayson Clifford who was the college principle from 1961-1973. Today the library catalogue consists of over thirty-nine-thousand items. This collection is complemented by a growing number of online resources, periodicals, and Baptist resources. From electronic books to rare items the Ayson Clifford Library provides extensive resources used by students and staff.

The Library homepage, www.carey.ac.nz/library, is the gateway to information and resources for study and research at Carey.

Library Facilities

STUDY SPACES

The Library has study spaces that accommodate groups and individuals as well as providing some private rooms for more focused study and as a place where peer discussion can occur.

PHOTOCOPIERS & COMPUTERS

Photocopiers are also available to students and are operated via a photocopy card which students purchase, then add money to for photocopying as required. Photocopying can be done in either black and white or colour. See Fees Regulations and Schedule for more information regarding charges.

A number of computers and laptops are also available to students for study related purposes; see the Student Conduct Policy, and the Privacy & Data Collection Policy, for more information.

WI-FI

Wi-fi is available in the library and on campus. Please ask the librarians for the password.

Library Services

TUHURATANGA & THE LIBRARY CATALOGUE

Accessed through the Library homepage, Tuhuratanga is a search engine which delivers high quality ebooks, journal articles, and theses.

The Library catalogue is used to locate items that are held in the Library.

BORROWING PROCEDURES & LOAN PERIODS

On-campus students should present their ID cards at the Library front desk in order to borrow items.

General collection books may be borrowed for up to twenty-eight days, though a shorter period may apply if the book is in high demand or has been recalled. Chinese collection books may be borrowed for up to fourteen days.

Items described on the Library catalogue as Reference or Closed Reserve are not available for loan.

There can be exceptions to loan periods; for more information please refer to the Library homepage, www.carey.ac.nz/library.

In addition to loan periods there is a limitation on the number of items each student can borrow at any given time.

Undergraduate students may borrow up to fifteen books from the main collection.

Postgraduate students may borrow up to fifty books from the main collection.

Please note that fines may be charged for recalled items that are not returned by the required date.

RENEWAL REQUESTS & RECALLS

Students can renew books online through the Library homepage. Books may only be renewed twice and renewal of a book is subject to demand for that book.

Books which have been reserved or recalled are not available for renewal.

If a student requires a book which is currently on loan they may recall that book through the Library homepage. When the recalled book has been returned, the Library will notify the student via email.

DISTANCE SERVICES

Distance services are available for students who are currently enrolled in a programme or course and are studying all of their papers by distance. Books and other loanable items are sent out. The Library covers return postage.

PDF copies of articles from hardcopy journals or book chapters are sent via email, in accordance with the Copyright Act 1994; this service is also available to overseas students. When requesting material or information, students should let the librarians know the course and assessment for which the information is needed.

Library Subscription

The Library also offers a subscription service for students studying at other theological colleges, Baptist pastors, and members of the public who have an interest in theological resources.

Joining the Library on a subscription basis is available upon request for a small fee; please email library@carey.ac.nz for more information.