



# THESIS & RESEARCH ESSAY PROPOSAL FORM

Please return this form to the Academic Registrar, [registrar@carey.ac.nz](mailto:registrar@carey.ac.nz) | 0721

This form must be completed before writing a thesis or research essay. A student cannot begin work formally on a thesis or research essay until the following conditions have been met:

1. The Academic Registrar has indicated that the student has been successful in her or his course work.
2. A supervisor has been appointed.

Please submit this form with the research proposal attached (with your name and date included).

## SECTION ONE | STUDENT & SUPERVISOR(S) TO COMPLETE

Student name		Student ID number		
Course number <i>(indicate)</i>		Enrolment status <i>(indicate)</i>		Ethics approval required
MB792/MM790 Research Essay	MA821 Research Essay	Full-time	Yes <i>(completed 'Application For Ethical Approval—General' form attached)</i>	
MA901 Thesis (90 credit, 30,000 words)	MA902 Thesis (120 credit, 40,000 words)	Part-time	No	
<b>Signature of student</b>				
signature		day	month	year
<b>Signature of primary supervisor</b>				
signature		day	month	year
<b>Signature of secondary supervisor</b>				
signature		day	month	year

## SECTION TWO | OFFICIAL USE ONLY

### RESEARCH PROPOSAL APPROVALS

Title approved

Supervisor(s) appointed

Ethics approval required    Yes *(completed 'Application For Ethical Approval—General' form attached)*    No

**Signature of Academic Director**

signature    day    month    year

**Signature of primary supervisor**

signature    day    month    year

**Signature of secondary supervisor**

signature    day    month    year

## SECTION THREE | TO BE ATTACHED TO THIS PROPOSAL FORM

Completed research proposal (see below)

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**A research proposal should contain the following parts and be about 1,500 words in length.**

**1. Working title**

The title should reflect the nature and scope of the proposed research.

**2. Research question**

State the research question clearly and briefly. The idea is to state the area of research rather than what will be argued. A proposal that sounds too little like a proposal for research and too much like a study intended to prove what one already believes will not be accepted.

**3. Motivation for this research**

Why do you want to do this research? You may also need to deal with questions of your objectivity or subjectivity.

**4. Location of and need for the research in current scholarship**

Here you should show how your proposal fits within the contemporary debate on your topic. This may include a brief listing of the most important literature you will refer to, primary material you will need to access, and, in any case, what your research will contribute.

**5. Scope and limitations of the research**

The scope may be defined by persons, groups, geography, chronology, purpose or methods. It specifies the particular area of the topic you will deal with. The limitations address potential weaknesses (access to necessary materials, linguistic, the inability to cover all the aspects of a given question). You can either turn this to your advantage by appealing to what this allows you to do or seek to limit the disadvantages by justifying the work despite these limitations.

**6. Methodology**

What method(s) and methodology do you plan to use for your study?  
Where appropriate please ensure Ethics approval has been obtained.

**7. Working outline**

You may write this either in the form of a detailed draft Table of Contents, including not only chapter headings but also sub-headings, or giving chapter titles and a paragraph on what you plan to do in that chapter. Of course this outline may well change.

**8. Indicative bibliography**

Significant works should appear here. Try to ensure that they demonstrate a broad coverage of the topic, including using works in other languages where possible and relevant. Please limit the number of entries to a list of sources long enough and broad enough to establish that the thesis genuinely will be part of a scholarly conversation, rather than an exhaustive list of scholarship in the field.) It is anticipated that this bibliography will be no longer than 25 key works which provide the foundation for the study.

**9. Proposed supervisor**

**10. Proposed supervisors comment**

A comment by the proposed supervisor on their suitability for the role and any need for other supervisory input.