

If a student wishes to take a break from their studies with the intention to recommence at a later date they can apply to defer their studies by using the Change of Enrolment Form.

The following regulations apply to deferment of study:

Diploma Programme—Studies may be deferred for one semester only.

Bachelor Programme—Studies may be deferred for up to two consecutive semesters. No more than four semesters, in total, can be deferred.

Postgraduate Programme—If exceptional circumstance arise the Academic Director may approve a deferment for a limited time; approval and the duration is at the discretion of the Academic Director.

Please note that if granted a deferment of study students will not have access to Carey resources for the duration of the deferment.

Please return
this form to
Neroli Hollis,
Academic Registrar,
registrar@carey.ac.nz

Student Name

Email

Student ID Number

PROGRAMME DETAILS

Programme Name

e.g Bachelor or Applied Theology

REASONS FOR DEFERRAL/SUSPENSION REQUEST

I have read the Enrolment and Programme in the Academic Regulations & Calendar Yes No

Signature of Student

signature

day month year

Academic Registrar Approved Yes No

signature

day month year

OFFICIAL USE ONLY

Lecturer informed of outcome