



Please return this form to the Academic Registrar, registrar@carey.ac.nz | 0821

Please familiarise yourself with the Carey Research Ethics Policy and Guidelines prior to submitting this form.

SECTION ONE | STUDENT DETAILS

Student name

Student ID number

Email

Course #

e.g. MB531

Course name

e.g. Introduction to the Old Testament

Type and name of assignment

SECTION TWO | SUMMARY

Please provide in the following subsections a summary of the goals and methods of the study, indicating how and why human subjects will be involved and how they and the College will be identified in the research outcomes. Copies of advertisements, information sheets, consent forms and research instruments need to be attached.

Describe how you will select participants, how many will be involved and how you will invite them to participate:

Describe how you will give participants information about the research goals, and how you will provide them with all information relevant to their decision to participate. How will they be asked to give consent?

Attach a copy of your research instrument(s) including a description of the procedures you will follow in using the instrument with participants.

What procedures will you use for analysis of data obtained, and where and how will the data be stored?

Note: Only the researcher and supervisor should have access to gathered data. Data must be kept secure from unauthorised access, and must not be used other than for the purpose originally conveyed to participants.

Describe how you will ensure the privacy of participants:

SECTION TWO | SUMMARY (CONTINUED)

Describe the processes you will use to minimise risk:

In relation to social and cultural sensitivity, including Treaty of Waitangi obligations:

Does the proposed research involve participants from particular cultures or social groups? Yes No
If Yes, which social or cultural groups are involved?

Does this research involve Māori participants? Yes No
If Yes, which iwi or hapu are involved?

Outline the extent of your own familiarity with the social and cultural context of the participants:

Describe the consultation that has occurred within the context of the participants in relation to the project? How has that consultation affected the design and the process of the proposed research?

Note: Where research involves people from another cultural, social or language group, the preferences of the potential participants as far as consultation, language and documentation are concerned must be considered. Researchers should also be cognisant of potential implications or interest that the process and outcomes of the research might have for other cultures or groups. The purpose of any consultation is to ensure that research practices are appropriate and acceptable. You are encouraged to make yourself familiar with Te Ara Tika: Guidelines for Māori Research Ethics: A framework for researchers and ethics committee member

Does the proposed research focus on a topic area that involves Treaty obligations? Yes No
If Yes, which Treaty obligations are involved?

Will the outcomes of this research be of particular interest to specific cultures or social groups? Yes No
If Yes, to which groups? How will the research results be made available to these groups?

What is your projected date for commencement of this research?

day month year

STUDENT DECLARATION

The information supplied is, to the best of my knowledge and belief, accurate. I have read the current Research Ethics Policy and Guidelines, published by the Carey Research Ethics Committee, and clearly understand my obligations and the rights of the participant, particularly with regard to informed consent.

I have attached copies of my proposed Participant Information Sheet and Consent Form Yes No

Signature of student

signature

day month year

SECTION THREE | APPROVAL | OFFICIAL USE ONLY

Received by Academic Director

signature

day month year

Approved by Research Ethics Committee for a period of 3 years
Approved by Research Ethics Committee for a period of 3 years

Chairperson signature

day month year