



TE KĀRETI IRIIRI O CAREY

CAREY

BAPTIST COLLEGE

Academic Regulations & Calendar 2024

Introduction

Information contained within the Academic Calendar is correct at the time of publication. Please note that while all reasonable efforts have been made to ensure the information is up to date, some changes may occur.

All regulations, statutes, and policies outlined in this document apply to all Carey Baptist College (Carey) students, unless noted, and it is the responsibility of the student to know and understand these. Ignorance of a regulation, statute, or policy is not a valid reason for requesting an exemption.

Also, please note that any programme or graduation requirement, when amended, is not made retroactive unless the amendment is to the student's advantage. Further please note that Carey reserves the right to withdraw any programme of study, or impose limitations on enrolment should circumstances require it.

Table of Contents

STUDY AT CAREY 4

The Carey Commitment. 7

ACADEMIC REGULATIONS 8

Admission Regulations 8

Credit Regulations. 12

Enrolment & Programme Regulations 14

Fees Regulations 19

Fees Schedule 2024 23

Payment of Tuition Fees. 25

Other Course-Related Costs 26

Assessment and Moderation Regulations. 27

Thesis Regulations. 33

New Zealand Certificate in Christian Ministry
(Level 4) Regulations 37

New Zealand Certificate in Christian Studies
(Level 5) Regulations 39

New Zealand Diploma in Christian Studies
(Level 5) Regulations 42

Bachelor of Applied Theology Regulations 44

Graduate Diploma of Applied Theology
Regulations. 48

Postgraduate Diploma of Applied Theology
Regulations. 50

Master of Applied Theology Regulations 52

SCHEDULE OF COURSES 55

COURSE DESCRIPTIONS 58

Undergraduate: Biblical Studies 58

Undergraduate Theology. 65

Undergraduate: Church History
and Christian Thought. 69

Undergraduate: Reflective Field Education 71

Undergraduate: Contextual Theological Praxis
(Internship) 72

Undergraduate: Mission Ministry Formation, 73

Undergraduate: Other. 79

Postgraduate Courses. 80

LIBRARY 83

Library Facilities 83

Library Services 83

Library Subscription 84

GRADUATING FROM CAREY 85

POLICIES, PROCEDURES AND GUIDELINES 86

Study at Carey

Carey Baptist College, “Carey”, was founded by the Baptist Churches of New Zealand and is built upon the belief that theology is the starting point for making a difference in the world.

THE ACADEMIC YEAR

The academic year of Carey consists of two semesters, each being seventeen weeks long. Most courses run over one semester, with some courses (including post-graduate) running over the full year (both semesters).

The first semester typically starts late February or early March, with Orientation in the last week of February or early March. There is a three-week break between the first and second semester during which assignment marking is completed and students are notified of results. The second semester commences in July, with an orientation for new students being held in mid-July.

ACADEMIC DATES FOR 2024

FIRST SEMESTER 2024	
New Student Enrolments close	Friday 2 February
Intermission Begins	Tuesday 20 February
Lectures Begin	Monday 26 February
Final date for late/ change of enrolment/ final payment	Friday 8 March
Final date for withdrawal from courses	Friday 22 March
Graduation	Saturday 18 May
Easter	Friday 29 March - Tuesday 2 April
Study / Reading Weeks	Monday 15 April - Friday 3 May
ANZAC Day <i>Observed</i>	Thursday 25 April
King’s Birthday	Monday 3 June
Lectures End	Monday 17 June
Matariki	Friday 28 June
Study / Reading Weeks and Final Assessments	Tuesday 17 June - Friday 28 June
Semester One Ends	Friday 28 June
Inter Semester Break	Monday 1 July - Friday 19 July

SECOND SEMESTER 2024	
Returning Student Enrolments close	Friday 21 June
New Student Enrolments close	Friday 28 June
Lectures Begin	Monday 22 July
Final date for late/ change of enrolment/ final payment	Friday 2 August
Final date for withdrawal from courses	Friday 16 August
Study / Reading Weeks	Monday 2 September - Friday 20 September
Labour Day	Monday 28 October
SENDing	Saturday 19 October
Lectures End	Monday 4 November
Study / Reading Weeks and Final Assessments	Monday 4 November - Friday 15 November
Semester Two Ends	Friday 15 November
Returning Students Re-enrolment	Friday 13 December

MODES OF STUDY

Carey offers students the opportunity to study in different modes, with the possibility of changing the mode of study if required; see Enrolment and Programme Regulations for more information.

Studying Full-time

Carey offers students the option to study full-time. Full-time study equates to enrolling in seven or eight courses over semester 1 and 2 (full year). Full-time study allows students to combine on-campus courses, distance, block, and field education courses to provide a highly customisable study programme to suit their individual needs.

Studying Part-time

Students also have the option to study part-time. Students can do a minimum of one course per semester, up to 3 courses per semester. Part-time study enables students to combine study with other commitments such as employment, family, and church life. Part-time students can combine on-campus courses, distance, block, and field education courses in order to attain a study programme that meets their own needs. Normally part-time students enrol initially in either the New Zealand Certificate in Christian Studies or the New Zealand Diploma in Christian Studies with the option to continue studying additional qualifications at a later date.

Study In-class (either Onsite or via Zoom) OR Online as a distance/regional student.

Carey offers students the opportunity to study in a way that best suits your other commitments and preferences. This means students can be located anywhere in New Zealand and still access the classes and participate in the course interactions. You can study live in class, either onsite at our Penrose campus, or live via Zoom video link. Alternatively you can study online, accessing the recorded classes at a time that is convenient for you. All modes require students to participate and engage in learning activities that are typically hosted via our web-based learning management system (CareyOnline).

Audit

Students can attend classes in individual courses for personal interest. Enrolment is subject to availability of space within a programme or course and is at the discretion of the Academic Director. Students will have access to CareyOnline, but audit study is not subject to any assessment requirements. Therefore, no academic credit is awarded at the completion of the course.

Please note that as with all other courses and programmes, a tuition fee will be charged for Audit; see Fees Regulations and Schedule for more information

Block Courses

Carey offers a number of courses by means of block mode. These courses are normally held at the Auckland campus for a duration of three, four or five days in either one or two blocks. In addition to attending the teaching blocks, students must complete extra reading and assessments. Attendance at all block courses is compulsory. It is recommended to attend blocks in person (on-campus)—if you are unable to physically attend, please talk with your teacher. Additional Zoom classes may also be scheduled during the semester. Block courses are full semester courses and officially commence on the first day of the semester. www.carey.ac.nz.

Field Education Courses & Internships

As a part of the Undergraduate curriculum a number of Field Education courses and internships are available. Field Education and internships utilise practical ministry experiences as the basis of biblical and theological reflection and personal growth. There are varying ways in which Carey can partner with churches and students—contact the Internships Co-ordinator for more information.

PROGRAMMES OF STUDY

Carey offers a variety of academic programmes at undergraduate and postgraduate levels within the discipline of Applied Theology.

Undergraduate Qualifications

Carey offers certificates, diplomas, and degree level programmes with a range of courses equivalent to NQF Levels 4 to 7 (National Qualifications Framework – see www.nzqa.govt.nz for more information). These qualifications are ideal for those looking to prepare for practical Christian ministry and mission.

Carey's undergraduate programmes combine two core strands of Christian training; Bible and Theology (including Church History), and Mission and Ministry (including Formation and Fieldwork). The aim of the programmes is to meet the challenge of balancing classroom based study, spirituality and hands-on experience.

Postgraduate Qualifications

The Carey Graduate School delivers Postgraduate qualifications. Postgraduate qualifications are designed to serve the needs of students who:

- ◇ wish to advance their knowledge and practice in applied theology
- ◇ wish to pursue an academic career with an emphasis in applied theology
- ◇ are engaged in professional roles associated with Christian ministry who wish to advance their knowledge and skills in these fields
- ◇ are pastors, mission practitioners, or senior staff in Christian Non-Government Organisations (NGO's) and related fields who wish to enhance their leadership through study in applied biblical and theological study.

The aim of the Carey Graduate School is the creation of thinking practitioners, scholars and leaders who will stimulate and resource new knowledge, fresh and critical thinking, and the development of effective praxis in Christian ministry, mission and leadership in New Zealand and beyond.

For more information regarding our programmes please refer to the Specific Programme Regulations for each programme.

Study Requirements

Studying at Carey, regardless of the mode of study—on-site or regional/distance—requires access to web-based material and activities. In order to facilitate this, please ensure you have:

- ◇ a computer or device that allows you to prepare and write assignments on
- ◇ access to a fast and stable internet connection
- ◇ a quiet and private space to join classes online and focus on your study

The Carey Commitment

THE RESPONSIBILITY OF CAREY

Carey is committed to providing students with:

- ◇ A safe, diverse and inclusive learning environment.
- ◇ Qualifications that are meaningful and recognised.
- ◇ A quality of education characterised by excellence and innovation.
- ◇ Assessment that is fair, meaningful and beneficial.
- ◇ The opportunity to evaluate courses and teaching (we value student voice).
- ◇ An environment which respects the rights of both students and members of staff.

THE RESPONSIBILITY OF STUDENTS

As a student at Carey you are expected to:

- ◇ Demonstrate integrity in all interactions and transactions.
- ◇ Keep the requirements, regulations, and policies of Carey.
- ◇ Respect the rights of your fellow students and members of staff.
- ◇ Respect all Carey property, equipment, and facilities.
- ◇ Be committed to your learning and to the development of Carey as a learning community.
- ◇ Demonstrate values aligned with Carey's special character

THE RESPONSIBILITY OF FACULTY

Members of faculty are required to follow the below standards of best practice.

Availability:

To make themselves available for student questions and comment as follows:

- ◇ To be available following on-campus classes.
- ◇ To be available via phone and email (at a minimum) or zoom, and to reply to messages within a maximum of three working days.
- ◇ To be available in person and/or online during office-hours at the times notified at the commencement of the course.

Marking:

For all assessments, teaching staff must:

- ◇ Commit to providing clear marking criteria, which is laid out in the course information, for all assessments requested of the students.
- ◇ Aim to mark assessments within three working weeks, from the date the assessment was due. Assessments that are submitted late will be marked as soon as practicable.
- ◇ Provide sufficient comment upon marking in order to assist the students to learn from the assessment and apply that learning to future work.

If for some reason the above cannot be met the member of faculty will ensure that students are notified.

Academic Regulations

Admission Regulations

For the purpose of these regulations a domestic student is defined according to the government Gazette notice which can be viewed <https://gazette.govt.nz/notice/id/2022-go5549>.

When not specified, 'applicant' applies to both domestic and international students.

Additional admission requirements apply to international students and can be found under International Student Regulations.

1. GENERAL ADMISSION CRITERIA

- 1.1 Carey Baptist College, "Carey", admits students to its academic programmes without prejudice in matters regarding ethnicity/race, age, gender, physical or other disability. It is our belief that people are divinely created, with gifts that render all capable of service to God and humanity, and should be given the opportunity to study to their level of ability.
- 1.2 It is expected that applicants will demonstrate an appropriate level of maturity and Christian character development. While students are not required to hold a personal commitment to the Christian faith, to enrol in courses they should acknowledge the existence and validity of Christianity as a ruling philosophy for personal daily life and social conduct.
- 1.3 Admission requirements vary depending on the programme of study and are listed under specific programme regulations. Please refer to the specific programme regulations outlined later in these regulations.
- 1.4 As most tuition is given in English, all applicants need to be proficient in understanding, reading, writing and speaking English.

2. INTERNATIONAL STUDENT ADMISSIONS CRITERIA

2.1 Academic and English Language Criteria

Prior to enrolling an international student in any programme, the student must be able to verify that they have the necessary English language proficiency. An international applicant must demonstrate that they have satisfied one of the following conditions:

- 2.1.1 achieved, within the two years preceding the proposed date of enrolment, one of the internationally recognised proficiency test outcomes. IELTS is the preferred language proficiency measure used by Carey, specific IELTS levels for different programmes are outlined below
- 2.1.2 achieved National Certificate of Educational Achievement (NCEA) Level 3 and has met New Zealand University Entrance requirements
- 2.1.3 received an undergraduate or higher qualification from either, New Zealand, Australia, Canada, The Republic of Ireland, South Africa, the United Kingdom, or the United States, OR been awarded the Cambridge Certificate in English Language Teaching to Adults (CELTA)
- 2.1.4 completed at least five years secondary education at schools where the student was taught using English as the language of instruction
- 2.1.5 completed all primary education and at least three years secondary education at schools where the student was taught using English as the language of instruction

- 2.1.6 IELTS is the preferred English language proficiency test used at Carey. Once the IELTS test is completed the applicant must provide Carey with a copy of their test results prior to acceptance on a programme. The minimum required results are as follows:
- 2.1.7 For the Certificate/Diploma in Christian Studies, a minimum IELTS score of 5.5 (Academic), or its equivalent in accordance to NZQA Rules 13 Table 2 and/or other NZQA accepted evidence of English language proficiency.
- 2.1.8 For the Bachelor of Applied Theology: a minimum score of 6.0 in their International English Language Testing System (IELTS) Academic Test, with a score of 5.5 or higher in all bands; or its equivalent in accordance to NZQA Rules 13 Table 2 and/or other NZQA accepted evidence of English language proficiency.
- 2.1.9 For admission into Post Graduate programmes: a minimum score of 7.0 in their IELTS Academic Test, with a minimum score of 7.0 or higher in the writing band: or its equivalent in accordance to NZQA Rules 13 Table 2 and/or other NZQA accepted evidence of English language proficiency.

All costs associated with the IELTS Academic Test must be met by the student. For other equivalent English Language Proficiency scores please refer to <https://www.nzqa.govt.nz/about-us/our-role/legislation/nzqa-rules/nzqf-related-rules/the-table/>

2.2 Visa Requirements

The New Zealand Government requires that an international applicant must obtain a student visa through the nearest New Zealand embassy or consulate or through an Immigration New Zealand (INZ) office in New Zealand before they can be enrolled to study at Carey. For more information regarding visas see www.immigration.govt.nz.

- 2.2.1 All international applicants are required to hold and provide evidence of a current student visa, visa approval notification, or in the case of a pathway student visa, their letter from Immigration New Zealand. The above must be presented to the Academic Registrar to complete the enrolment process. To fulfil visa requirements an international applicant may not undertake less than 60 credits in any semester, unless they are completing a programme and are in their final semester of study.
- 2.2.2 If an international applicant wishes to study part-time and holds a work visa they must first obtain a "Variation of Condition" through an INZ office in New Zealand. This must then be presented to the Academic Registrar to complete the enrolment process.

2.3 Medical Insurance

- 2.3.1 Carey also requires that all international applicants have appropriate and current medical and travel insurance that complies with the Education (Pastoral Care of Tertiary and International Learners Code of Practice 2021) for the duration of their studies in New Zealand. A copy of the compliant insurance policy must be presented to the Academic Registrar to complete the enrolment process.

2.4 Accommodation

- 2.4.1 International applicants must make arrangements for their own accommodation.
- 2.4.2 In accordance with the Education (Pastoral Care of International Students) Code of Practice 2016 international students under the age of 18 years must live full-time with either a relative, an approved caregiver, or in an approved home-stay; evidence of this must be presented to the Academic Registrar

2.5 Additional Requirements

International applications are accepted on the basis that enrolment at Carey will be of genuine benefit to the applicant in their Christian ministry or mission; applicants may be declined if their reason for studying at Carey is based on political, economic, or other personal needs. Therefore, the following information must accompany their completed application.

2.5.1 Church Membership

A written statement regarding the applicant's Church membership. This statement should include information about any group or denomination that the Church belongs to and a copy of the Church's Statement of Faith.

2.5.2 Statement of Intent

A short-written statement outlining the applicant's personal desire to study at Carey, including why Carey has been chosen, as against other colleges and training centres, either in New Zealand or in other countries.

2.5.3 Referees

International applicants are also required to nominate referees. Three referees are required, one of which must be the applicant's Pastor or Church Leader.

If references are not written in English a translation must be provided. This translation cannot be completed by the applicant and must be verified as genuine by a Notary Public.

2.5.4 Police Clearance

International applicants must provide a Police Clearance Certificate, in place of the Police Vetting Service Request and Consent Form, from their country of citizenship and for any country in which they have lived for more than a period of 12 months within the last 10 years. Please also note that this Police Clearance should be less than 6 months old.

2.5.5 Declaration

International applicants must sign a declaration stating that they:

- are willing to accept the rules and ethos of Carey while a student here
- will not leave the course or transfer to any other course or institution without the full knowledge and agreement of Carey
- are aware that Carey has no legal obligation to them as a student other than the obligations required by the Education (Pastoral Care of International Students) Code of Practice 2016 and our own Board.
- will not withhold any information that may materially affect Carey's ability to assess their application
- will inform Carey if they have applications in at the same time to other institutions in New Zealand or elsewhere.

3. ADMISSIONS PROCEDURE

All applicants must complete an Application Form via the Carey website and submit all required documentation for their programme of study. Application closing dates can be found on the Carey website, www.carey.ac.nz.

- 3.1 Applicants may be required to attend an interview as part of their admission. If an interview is required, the applicant will be contacted to arrange an appropriate time.

- 3.2 An application will only be considered once all documentation is received and interviews conducted (if required).
- 3.3 All applicants should submit their application within the timeframes specified in the key academic date schedule, however depending on the programme of study a late application may be considered if sufficient reason is given.

4. SELECTION PROCESS

- 4.1 The decision on whether to offer a place is determined by the Academic Committee and overseen by the Academic Director, and takes into account all the evidence supplied which demonstrates the applicant's ability to study at the required academic level.
- 4.2 Once a decision is made the applicant will be advised in writing of the outcome. Generally, an applicant can expect to be notified of the decision within seven to ten working days of the application being submitted.
- 4.3 If an applicant is admitted into a programme they will be required to enrol in courses and will receive a fees invoice, and details of the protection of fees arrangement through the Public Trust. All fees must be paid before enrolment is complete; see Fees Regulations and Schedule. Once paid the applicant will receive a receipt of payment.
- 4.4 Applicants should normally enrol for both semesters in a given academic year.
- 4.5 There may be a limitation on the number of students who can be enrolled in a programme or course in a given year; see Enrolment and Programme Regulations for more information.

5. DECLINED OR CANCELLED ADMISSION

- 5.1 At the discretion of the Academic Director an applicant may be declined admission or enrolment if they do not meet the requirements of the Admission Regulations.
- 5.2 Further, in accordance with the Education Act 1989, Carey may decline or cancel the admission or enrolment of an applicant on the grounds that the applicant is not of good character, has been found guilty of misconduct, has a breach of disciplinary measures, or is currently excluded or suspended from another tertiary institution.
- 5.3 If an applicant is unsuccessful in receiving an offer of place, an appeal can be made in writing within five working days of receipt of their declined application to the Academic Director. The Academic Director will consider whether there are grounds for the appeal to be upheld in consultation with the Academic Registrar. The Academic Director's decision is final and will be communicated to the student within five working days from the time of the application being received.

Credit Regulations

Carey Baptist College, “Carey”, offers students the opportunity to be granted credit for both formal and non-formal learning undertaken by the student prior to the commencement of their study at Carey.

Formal learning is prior study that was undertaken at another tertiary institution for which they received credits within an academic programme.

Non-formal learning involves previously acquired skills and knowledge arising from work, ministry experience, or general life experiences.

Students of Carey may apply for credit recognition either prior to or following their application. However, please note that credit will not be granted until enrolment is complete.

1. GUIDELINES FOR RECEIVING CREDIT

- 1.1 Credit recognition will normally only be considered for courses at Levels 5 or 6 within programmes at an undergraduate Level. In exceptional circumstances, cross credits may be considered at Level 7 within the Graduate Diploma programme. Cross credits may only be considered at Level 8 if they are from programmes at a Postgraduate Level.
- 1.2 For courses within a Graduate Diploma credit recognition will not be granted for any credits which were awarded as a part of the qualification which was used to meet the admission requirements of a Graduate Diploma.
- 1.3 Please note that credit will not normally be granted for courses undertaken more than 10 years prior to enrolment at Carey.

2. CROSS CREDITS

Cross credits are granted for prior formal learning and may be specified or unspecified.

2.1 SPECIFIED

Specified credits are granted when there is a direct equivalence in terms of content, level, and learning outcomes between a previously studied course and a course provided at Carey.

2.2 UNSPECIFIED

Unspecified credits are granted when a previously studied course is deemed to be relevant to, and at an equivalent level to, a course provided at Carey. Please note that no more than one-sixth of a programme provided at Carey may comprise of unspecified credit and that in normal circumstances unspecified credits will only be considered at Level 5.

3. RECOGNITION OF PRIOR LEARNING (RPL)

- 3.1 Credits may be granted for non-formal learning that relates to the learning outcomes of a course provided at Carey and which is adequately validated as being equivalent in terms of content and level.
- 3.2 An application for RPL must be related to a specific course. The Academic Director will determine for each RPL application the nature of evidence that will be required in order to assess the applicant’s non-formal learning against the learning outcomes for that course.
- 3.3 In assessing an application for RPL for a Field Education course the following must be demonstrated:
 - A record of substantial and sustained quantity of ministry.
 - The degree of supervision and/or training that accompanied that ministry.

- The extent of guided and/or self-reflection that occurred in relation to that ministry.
- RPL will normally only be granted for core courses within a programme of study and that no more than one-sixth of a programme provided at Carey may comprise of RPL credits and that in normal circumstances RPL credits will not be considered at Postgraduate level (except where advanced standing entry is deemed appropriate for entry into the Master of Applied Theology – see Masters programme regulations for more information).

4. LIMITS ON CREDITS

There is a limit on the total number of credits which can be granted towards a programme provided at Carey.

4.1 UNDERGRADUATE

The maximum number of credits granted, through Cross Credits and RPL combined will not exceed one-half of the qualification for which you are enrolled.

4.2 POSTGRADUATE

The maximum number of credits granted, through Cross Credits, will normally be the equivalent of one course. However, when a student transfers their candidature to the Postgraduate Diploma in Applied Theology from the (former) Laidlaw-Carey School then a maximum of two courses may be cross credited.

5. INTERNAL CREDIT TRANSFER

- 5.1 Carey also provides internal credit transfer for students who wish to transfer credits from one programme into another. This would normally only occur if a student decides to change their programme of study. Please note that an internal credit transfer is considered on a case by case basis.

6. APPLYING FOR CREDIT RECOGNITION

Application forms are available from the Carey Baptist website, www.carey.ac.nz; all applications should be made to the Academic Registrar.

- 6.1 For all applications for credit recognition as administration fee will apply. See the Fees Regulations and Schedule for more information.

Enrolment & Programme Regulations

1. ENROLMENT CHANGES

- 1.1 In the interest of a student's academic success, Carey reserves the right to limit the number of courses a student may take in any given semester. Please note that access to the Student Allowance may be compromised by such a restriction; see Fees Regulations and Schedule for more information.
- 1.2 If a student wishes to undertake more than 60 credits per semester they must apply in writing to the Academic Director before enrolling in any additional courses; acceptance is at the discretion of the Academic Director.

2. ENROLMENT LIMITATIONS

- 2.1 Changes may need to be made to a student's enrolment once completed. Before submitting any request for change the student must consult with the Academic Registrar.
- 2.2 An administrative fee will be charged for any changes made to enrolment; see Fees Statute & Procedures.

3. CHANGE MODE OF STUDY

- 3.1 If a distance student wishes to change a course or programme they are enrolled in to the on-campus option they must withdraw from that course or programme and re-enrol in the on-campus option. In order to withdraw and re-enrol the appropriate form must be completed and submitted to the Academic Registrar no later than the end of the second week of the semester of the enrolment.
- 3.2 If a student requires a change after the second week of a semester they must apply for permission from the Academic Registrar.
- 3.3 If an on-campus or Zoom student wishes to change to online (distance) study the above conditions apply.

4. CHANGE PROGRAMME OF STUDY

- 4.1 If a student finds during their studies that they have enrolled in a programme that is not suited to their needs or current academic ability they may apply to change or withdraw from their programme of study.
- 4.2 Consultation with the Academic Registrar should occur at the earliest possible date to ensure that the implications are clarified for their personal study programme, financial obligations including student allowances, their role in the Carey community, and any church or other relationships which have arisen as part of their studies at Carey.
- 4.3 To change or withdraw from a programme of study the appropriate form must be completed and submitted to the Academic Registrar no later than the end of the second week of the semester of the enrolment.
- 4.4 Students may be required to change their programme of study in light of the academic results from their first semester. However, no change will occur prior to consultation with the Academic Director; see Admission Regulations for more information. Refer to section 6 Academic Progress for further detail.

5. CHANGE COURSES WITHIN A PROGRAMME OF STUDY

- 5.1 If a student wishes to add, delete or change a course within their programme of study the appropriate form must be completed and submitted to the Academic Registrar no later than the end of the second week of the semester in which the course takes place.
- 5.2 For the purposes of withdrawals from block courses, students should note that the official start time of a block course is the first day of the semester, regardless of the timing of any intensive teaching period.
- 5.3 If a student withdraws from a course prior to the Friday of the second week of the semester their course will be removed from their Academic Record.
- 5.4 If a student withdraws after the second week of the semester their course will be marked with Withdrawn (WDN) on their Academic Record.

- 5.5 If a student withdraws after the fourth week their course will be marked with Did Not Complete (DNC) on their Academic Record. A student who withdraws from a course after the end of the fourth week of a semester must notify the Academic Registrar in writing on the prescribed form.
- 5.6 If an appropriate reason (for example health related, or other compassionate reason) for withdrawal from study is demonstrated, a 'W' (Withdrawn) grade will be entered on the student's record. No Tuition Fee Refund is available.

6. ACADEMIC PROGRESS

- 6.1 Students at Carey are required to maintain satisfactory academic progress. Satisfactory academic progress is defined as gaining, in the first semester and any subsequent semesters of study, at least 75% of the credits from the courses that a student is enrolled in for that given semester.
- 6.2 Student progress is reviewed at the end of each semester by the Academic Director. If a student has not maintained satisfactory academic progress, they must apply to the Academic Director for a continuation of their enrolment within a week of receiving their grades. Continuation is granted at the discretion of the Academic Director.
- 6.3 If a student has been granted a continuation of their enrolment and they do not maintain satisfactory academic progress during their next semester disciplinary measures may apply. These may include a restriction on courses that can be undertaken, or in some cases it may result in a student being refused enrolment.

7. ADDITIONAL REQUIREMENTS FOR THESIS STUDENTS

- 7.1 Additional academic progress requirements apply to students enrolled in a thesis; please refer to the Thesis Regulations.

8. ADDITIONS AND WITHDRAWALS SCHEDULE

FINAL DATES	ADDING A COURSE		DELETING A COURSE			
	Allowed	Admin Fee	Allowed	Refund	Admin Fee	Academic Result
Before Semester start	Yes	No	Yes	Yes (if full withdrawal full refund)	No	None. Removed from academic record.
Friday of the first teaching week	Yes	Yes	Yes	Yes	Yes \$50 + 10%	No – course is removed from academic record
Friday of the second teaching week	Only with Academic Director approval	Yes	Yes	Yes	Yes \$50 + 10%	No - course is removed from academic record
After the Friday of the second teaching week but before the Friday of the fourth teaching week	No	N/A	Yes	No	Yes \$50 + 10%	Course is shown as Withdrawn (WDN) on academic record
After the Friday of the fourth teaching week	No	N/A	No	No refund	N/A	Course will be shown as Did Not Complete (DNC) on academic record

Also refer to Refunds Policy section (page 19) under Fees Regulations

9. FEES AND REFUNDS FOR COURSE CHANGES (also refer to Fees Regulations Point 7 in following section)

- 9.1 For all course changes after the Friday of the first teaching week an administration fee will apply; see the Fees Regulations and Schedule for more information.
- 9.2 Students may apply for a refund if they withdraw from a programme or course within the “Refund Period” (i.e. prior to the Friday of the second teaching week); see the Fees Regulations and Schedule for more information.

10. CANCELLATIONS & SUBSTITUTED COURSES

- 10.1 In the instance that a course has been cancelled students will be directed to withdraw from the course and apply for another course of the same level and credit value. This must be done via the appropriate form, which is submitted to the Academic Registrar, however in this circumstance the Change of Enrolment/Withdrawal fee will be waived.
- 10.2 If a suitable substitution is not available in the same semester due to timetable constraints, students may substitute the course in the following semester.
- 10.3 If a suitable course is not available until the following year, or the course is not required in order to complete their programme of study students will receive a full refund of the course fees.
- 10.4 Please note that if students choose to substitute the course with another which is of a higher credit value they will be required to pay the difference between the course fees; see Fees Regulations and Schedule for more information.

11. DEFERMENT OF STUDY

- 11.1 Deferment of study can only be considered outside of semester. In other words, study can not be deferred during the teaching semester.
- 11.2 If a student wishes to take a break from their studies with the intention to recommence at a later date they can apply to defer their studies by using the appropriate form.
- 11.3 When considering deferring study, students should first speak with the Academic Registrar or the Academic Director. This consultation should occur at the earliest possible date to ensure that the implications are clarified for their personal study programme, financial obligations including student allowances, their role in the Carey community, and any church or other relationships which have arisen as part of their studies at Carey Baptist.
- 11.4 International Students who wish to defer to the following semester must notify the Academic Registrar before the semester start date. INZ will be notified of the deferral.

12. CONDITIONS OF DEFERMENT

The following regulations apply to deferment of study.

12.1 Certificate Level 4 Programme

- 12.1.1 Studies can not be deferred for the NZ Certificate in Christian Ministry programme

12.2 Certificate Level 5 Programme

- 12.2.1 Studies may be deferred for one semester only.

12.3 Diploma Programme

- 12.3.1 Studies may be deferred for one semester only.

12.4 Bachelor Programme

- 12.4.1 Studies may be deferred for up to two consecutive semesters. No more than four semesters, in total, can be deferred.

12.5 Post-Graduate Programmes

- 12.5.1 If exceptional circumstance arise the Academic Director may approve a deferment for a limited time; approval and the duration is at the discretion of the Academic Director.
- 12.5.2 If after the time period of the deferment has passed and a student is still unable to resume their studies and they cannot anticipate when they may be able to resume their studies, they must give written notice, in addition to completing the appropriate form, to the Academic Registrar informing them of their withdrawal from their programme of study.
- 12.5.3 Students enrolled in a Masters thesis must adhere to the Thesis Regulations on Leave of Absence; see Thesis Regulations for more information.
- 12.5.4 Please note that if granted a deferment of study students will not have access to Carey resources for the duration of the deferment.

13. ATTENDANCE REQUIREMENTS

13.1 Attendance Requirements for All Courses

- 13.11 Students at Carey are required to specify their intended study mode during enrolment (from 2024). Attendance requirements vary depending on which study mode is chosen for that course.

13.1.2 Weekly taught courses: Onsite and Zoom (in-class) students are expected to attend all lectures and classes that are scheduled in the published timetable for that course. This includes all lectures, tutorials, seminars, workshops or field trips that may be designated. Students are expected to notify the teaching team if they are unable to attend a class. Course teachers will take an attendance record, and students are expected to attend at least 80% of classes. Unsatisfactory attendance without prior agreement and notification may result in disciplinary measures, and in extreme cases may result in failure of the course.

13.1.3 Weekly taught courses: Online (distance/regional) students access class recordings and are not required to attend classes live. However, they are required to interact and engage with the class via CareyOnline and other online activities are outlined in the course. Online access logs will be monitored for ongoing engagement with the course materials and resources.

13.1.4 Block courses. Attendance at block courses in person, on-campus is expected for all modes of study. If a student is unable to attend in person, it may be possible to allow the student to join live via Zoom link with prior agreement with the teacher and academic registrar. Failure to attend a block course without prior agreement and notification may result in disciplinary measures, and in extreme cases may result in failure of the course.

- 13.1.5 Further, if an onsite or Zoom student fails to attend lectures for four consecutive weeks without notifying Carey, this may be considered grounds for dismissal.

- 13.1.6 A pattern of late arrival or early departure from class may also be considered as an absence, and in such instances the Academic Director will consider appropriate disciplinary measures.

For more information relating to grounds for dismissal please see the Student Disciplinary Procedure.

14. TRANSITIONAL PROVISIONS

- 14.1 Changes to the academic requirements for the award of any of the qualifications may be made from time to time. All transitional provisions will ensure that requirements are applied on a case by case basis guided by the following principles:
- 14.2 No current student will be materially disadvantaged by changes to the Regulations and structure of the programmes of study.
- 14.3 Students will be able to complete their qualification under the Regulations in force at the time of first enrolment where course timetabling permits.
- 14.4 Transitional arrangements relating to specific programmes are contained in the Specific Programme Regulations.

Fees Regulations

For the latest Fees Schedule please refer to the Carey Baptist College, “Carey”, website www.carey.ac.nz/fees.

1. FEES PROTECTION

- 1.1 The New Zealand Government, under the Education Act 1989 and the Student Fee Protection Rules 2013, requires all Training Establishments registered with the New Zealand Qualifications Authority (NZQA) to protect all student fees paid to them.
- 1.2 Carey has appointed the Public Trust to manage this obligation, and uses their Fee Protect service. Public Trust is a government owned Trustee Company that has been in existence for over 135 years and all fees deposited with Public Trust have an unsecured capital guarantee from the New Zealand Government.
- 1.3 Students' fees are deposited into a trust account at the Public Trust and are then paid to Carey over the duration of their study in accordance with an agreed payments schedule. This ensures that at any time sufficient money is available for refund in the case of a student withdrawing from a programme or course, or the unlikely event that Carey is unable to complete the delivery of a programme or course on account of closure, insolvency or loss of its NZQA accreditation.
- 1.4 Application for any refund is to be made in writing to the Public Trust who, on verifying the claim, will make payment within fifteen days of the course ceasing.
- 1.5 Please note that if a student fails to sign the Public Trust Acknowledgement form they will not be enrolled in CareyOnline until they have done so.

For more information, visit the Public Trust's website,
<https://www.publictrust.co.nz/student-fee-protection/for-students/>

2. FEE PAYMENT TERMS

- 2.1 In signing the Application Form students agree to pay all fees as they become due, and to meet any penalty fees and collection charges associated with debt recovery.
- 2.2 Please note that if a student has not fulfilled their financial obligations Carey may enforce the following restrictions:
 - 2.2.1 Access to lectures, the J. Ayson Clifford Library, and CareyOnline will be withheld.
 - 2.2.2 Assessments will not be marked and academic results will be withheld.
 - 2.2.3 The student will not be entitled to receive a copy of their academic record.
 - 2.2.4 The student will not be entitled to graduate.
 - 2.2.5 The student may be with withdrawn from Carey and will not be eligible to re-enrol.
 - 2.2.6 A transfer of their academic record and credits to another institute will be denied.
 - 2.2.7 Further, Carey may, at their discretion, lodge a notice of any default of payment and/or may forward the details of any outstanding amounts to a credit bureau, recovery agent, or any agency of its choosing.

3. PENALTY FEES

- 3.1 A fee of 10%, with a maximum of \$50.00 will be added to all fees which remain unpaid after their due date.
- 3.2 Further a fee of \$10 per dishonoured payment will apply to any payment which was scheduled but did not occur on account of insufficient funds, this is also known as a default of payment.

4. DEFAULT OF PAYMENT

- 4.1 If a student defaults in their payments Carey may at their discretion lodge a notice of default with a credit bureau or agency of its choosing advising them of the failure of the student to comply with the Fees Statute. Notice normally would contain information regarding the failure to make payments including the current status of the student's account and the amount of default involved.
- 4.2 Carey is not liable for any action which may be taken by any party who becomes aware of the default lodged against the student. However, Carey is responsible for the removal of the default notice should the default be found to be unsubstantiated. Further Carey is also responsible for updating the notice when the default has been paid.

5. DEBT COLLECTION

- 5.1 If a student has failed to make payment of their fees by their due date Carey may at its discretion forward the details of any outstanding amounts to a recovery agent, or any agency of its choosing for the purpose of debt collection.
- 5.2 By signing the Application Form a student has agreed to the Fees Statute and therefore if Carey chooses to utilise the services of a recovery agent that the student is liable to cover all costs associated with the debt collection, this includes fees accrued from consultations with solicitors, any costs relating to legal proceedings, and any ongoing costs associated with the debt collection.

6. STUDENT LOANS & STUDENT ALLOWANCES

- 6.1 If studying a full-time or part-time a student may have access to a Student Loan or the Student Allowance, provided they meet the criteria; however, loans and allowances are normally only available to those who are enrolled in four courses if studying only for one semester, or enrolled in at least seven courses if studying for a full year.
- 6.2 If enrolled in Postgraduate programmes students are not eligible to receive Student Allowances.
- 6.3 International students are not eligible for Student Loans or Student Allowances.
- 6.4 Student Loans and the Student Allowances are processed and administered directly by StudyLink, a service of the Ministry of Social Development. To ensure that the commencement of your study is not hindered we highly recommend to start the application process with StudyLink before week.

For more information or to apply visit StudyLink's website, www.studylink.govt.nz.

- 6.5 If a student is able and chooses to use a Student Loan to pay for their fees they will be required to sign an agreement authorising the payment of fees through StudyLink. Carey will then submit the agreement to StudyLink for verification, once it has been confirmed the student will be informed in writing.

7. REFUNDS POLICY

- 7.1 If a student withdraws from a programme or course within the first ten working days of the start a semester, “the Refund Period”, they are eligible for a refund of their tuition fees minus 10% or \$500 (whichever is the lesser).
- 7.2 If a student completely withdraws from all courses within the Refund Period the Student Services Fee will be refunded in full. Refer to the Fee Schedule below for applicable fees.
- 7.3 If fees were paid via a Student Loan any refunds will be paid directly to StudyLink.
- 7.4 Students who apply for a place in a course/programme remain liable for fees unless they withdraw in writing as per the Change of Enrolment Form.

8. REFUNDS FOR INTERNATIONAL STUDENTS

8.1 CHANGES TO VISA STATUS

- 8.1.1 If an international student no longer meets the requirements of the Immigration Act 1987 in that they no longer hold a valid or current visa then Carey is obligated to inform Immigration New Zealand (INZ) immediately. If they meet criteria outlined in Clause 7: Refunds Policy, then they are eligible for a refund of the fees as specified.
- 8.1.2 If an international student is granted residency while enrolled at Carey, the student must notify the Academic Registrar. The date of change will be taken from the “Resident Visa” in their passport. Once the “Resident Visa” is received in their passport the student must provide an officially certified copy along with the personal details page of their passport to the Academic Registrar.
- 8.1.3 Once residency has changed the student will no longer be charged international fees and they may be eligible for a refund. Refunds are only available for fees paid in advance for semesters following the change in status, students will not be eligible for a refund for the semester during which the change of status occurred.

8.2 INVALID CONTRACT

If the contract of enrolment becomes invalid due to:

- 8.2.1 Carey ceasing to provide a course of educational instruction as contracted with a student, whether it stops of its own accord or as required by an education quality assurance agency
- 8.2.2 Carey ceasing to be a signatory
- 8.2.3 Carey ceasing to be a provider.

Then a refund of the fees paid for services that have yet to be delivered (as determined in accordance with clause 30(3)(a) of the Code of Practice; or have the amount transferred to another education provider in accordance with clause 30(3)(b) of the Code of Practice.

8.3 REFUNDS PROCESS FOR INTERNATIONAL STUDENTS

All refunds will be paid in NZ dollars, and

- 8.3.1 Paid directly into the student’s nominated bank account, (or the legal guardian’s account if Under 18); or
- 8.3.2 Sent to the student in New Zealand on sighting a changed visa e.g. Visitor’s Visa or Work Permit (or the legal guardian’s account if Under 18); or;
- 8.3.3 Sent to another institution, if requested in writing with the applicant’s signature and supported by evidence of an offer of place by the other institution and a Student Visa for that institution, and

In all instances, Immigration New Zealand (INZ) will be notified.

9. SCHOLARSHIPS & FUNDS AVAILABLE AT CAREY

Carey provides access to a number of scholarships and funds.

Students can apply for a scholarship or funds either before the closing dates specified on the scholarship criteria (refer to www.carey.ac.nz).

9.1 SCHOLARSHIPS

Please note that completing an application does not guarantee a scholarship. The Scholarships Sub-Committee, which reports to the Academic Committee, makes the decision based on the availability and the quality and number of applications in a given year.

9.2 FUNDS

The student support fund exists to give financial assistance to those who require it. Applications are made directly to the Principal and are treated in strict confidence. Decisions will be made at the discretion of the Principal but will be made according to the criterion of greatest financial need.

For more regarding scholarships and funds please visit the Carey Baptist College website, www.carey.ac.nz.

Fees Schedule 2024

Please note that all fees outlined are for 2024 and are subject to annual review.

TUITION FEES	
Undergraduate On-site & Distance	\$809 15 credit course
Undergraduate International Students	\$2748 15 credit course
Audit (not for credit) per course	\$320 15 credit course
Postgraduate	\$2040 30 credit course
Postgraduate International Students	\$5376 30 credit course
Audit (P.G)	\$640
FORMATION TRACKS	
Pastoral Leadership Training	\$1,600
Youth Pastoral Leadership	\$1,600
Mission Track	\$800
Youth Discovery	\$700
Ngā Pou Amorangi	\$700
COMPULSORY STUDENT SERVICES FEE (FACILITATES ON-CAMPUS SERVICES)	
Per 15 credit on-campus course	\$50
Per 30 credit on-campus course	\$100
ADDITIONAL FEES In addition to tuition fees, the following charges apply	
Adding, Changing, Withdrawing Courses (after Friday of the 1 st week of teaching)	\$50 per course
Replacement Student ID Card	\$20
Replacement Transcript/Academic Record	\$30
Remarking/Resubmission	\$50 per course
Application for Aegrotat or Compassionate Pass	\$50
Credit Recognition from NZ Institutions	\$100 for 15 credits \$200 for 30 credits or more
Credit Recognition from Overseas Institutions and RPL	\$200 for 15 credits \$400 for 30 credits or more
Certificate Postage Fee	\$10 within NZ \$20 International
Certificate Replacement & Postage	\$80 (including postage in NZ or overseas)
Thesis Extension Fee	\$350 for each partial or complete 3-month period of the extension
Thesis Resubmission	\$300

LIBRARY SERVICES FEES

Photocopy Card and Costs	\$2.00 for the cost of the card + 10c per black & white, 15c per colour copy
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Penalty for Late Returns for Recalled Books	\$5 per item
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Library Interloan (for Postgraduate Students only)	\$5 per item
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Library Subscription (for non-students)	\$175 per year
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FIELD TRIP FEES

Noho Marae (Te Ao Māori, Understanding Culture)	\$67 + koha per visit
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Certificate in Christian Ministry/Intermission	\$386 + travel and personal costs
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Payment of Tuition Fees

Tuition fees are payable at the start of the year. However, if a student's study commences in the second semester tuition fees are payable at the start of the second semester.

FEE PAYMENT DUE DATES

Students starting in Semester One	All fees due seven days prior to the start of semester	19 February 2024
Students starting in Semester Two	All fees due seven days prior to the start of semester	15 July 2024

PENALTY FEES

Late Fee (for fees remaining unpaid after the payment date)	10% (Maximum \$50)
Dishonoured Payment Fee	\$10
Debt Collection	On a case by case basis

PAYMENT OPTIONS

In person	Credit card (Mastercard or Visa), Eftpos	Carey Reception
By mail	Credit card (Mastercard or Visa)	Carey, Attn: Academic Registrar PO Box 12149, Penrose Auckland 1642
Internet banking	Direct credit – please quote your Student ID No. or name	Public Trust, BNZ Wellington 02-0536-0305865-01
Student Loan	Online	Apply online at www.studylink.govt.nz

Other Course-Related Costs

1. TEXTBOOKS

While a limited quantity of textbooks are available in the J. Ayson Clifford Library for reference, students are normally required to purchase prescribed texts and should allow \$500 to \$800 per year if in full-time study.

2. DEVICES

All students will need a device with internet access to enable participation in online activities and use of online resources. High-speed internet access at home is recommended.

3. GENERAL EXPENSES

All students are responsible for any personal expenses such as travel, medical and personal insurance, stationary, food, accommodation and other personal need related costs incurred during the study at Carey.

4. INTERNATIONAL STUDENTS

In addition to general expenses outlined above, international students also need to consider the cost, if required, for:

- ◇ Visa costs, typically \$250-\$300
- ◇ the English Language Proficiency Test (Academic Version), typically \$385
- ◇ Medical Insurance, typically \$580 per person or \$1,520 per family.
 - These additional costs are not administered by Carey therefore the above amounts are subject to change.
 - International students should use the NauMai NZ website to access the most up to date information for international students <https://naumainz.studyinnewzealand.govt.nz/>

5. ACADEMIC REGALIA

- 5.1 Students attending a Graduation ceremony are required to hire regalia. The costs are typically between \$30-\$100 for hireage (depending on the qualification) but are not set by Carey and therefore subject to change. For further information on Regalia see the “Graduating from Carey” section of the Calendar.

Assessment and Moderation Regulations

1. ASSESSMENT REQUIREMENTS

- 1.1 Carey Baptist College, “Carey”, uses a standards based assessment method. All assessments will be appropriate to the nature and level of the course and programme for which they are set.
- 1.2 Each course requires students to complete a number of assessments, requirements for which, including style and presentation requirements, will be detailed in the Course Outline.
- 1.3 All assessments for a course must be completed by the due dates specified in the Course Outline.
- 1.4 All assessments must be completed in sequence to pass a course.
- 1.5 When a course requires both an oral and written assessment, unless otherwise stated, a passing grade in both the oral and written assessment is required in order to pass the course. Similarly, when a course requires both a practical as well as written assessment, a passing grade in both is required in order to pass the course.

2. RESEARCH ETHICS

- 2.1 Any assessment or research project undertaken by a student involving, or directly affecting living persons must be conducted with due regard to ethical issues and comply with the requirements of the Research Ethics Policy.

3. SPECIAL ASSESSMENT CONDITIONS

- 3.1 A student with a temporary or permanent disability which affects their ability to undertake a course assessment under regular assessment conditions may apply to complete their assessment under conditions which take into account the particular nature of their impairment.
- 3.2 Please note that applications must be made in writing to the Academic Director prior to the due date of the assessment.

4. USE OF TE REO MĀORI IN ASSESSMENTS

- 4.1 Carey recognises Māori as an official language of New Zealand and as a tāonga for all New Zealanders protected under the articles of the Treaty of Waitangi. Therefore, Carey upholds the right of students to use Te Reo Māori as the language of assessment in its academic programmes. If a student wishes to use Te Reo Māori in their assessment they must contact the Academic Director within two weeks of the commencement of the semester in which the assessment is due. Please note that a longer period of notice or a limitation on the use of Te Reo Māori may be necessary when oral work involves interaction with other students; see the Policy and Procedure for use of Te Reo Māori in Assessments for more information.

5. USE OF CHINESE (MANDARIN) IN ASSESSMENTS

- 5.1 Students completing courses in Mandarin are expected to submit their assessments in Chinese (Mandarin) (or Te Reo as per Carey Policy)
- 5.2 Students enrolled in English taught courses must submit their assessments in English to meet NZQA requirements (or Te Reo as per Carey Policy)
- 5.3 Word limits for assessments in Chinese are to be adjusted according to the following equivalency 1:1.6. In other words, 1000 words in English is deemed equivalent to 1600 words in Chinese.

6. SUBMISSION AND RETURN OF ASSIGNMENTS

- 6.1 Course assessments are normally submitted and returned electronically through CareyOnline, which records the time and date of submission.
- 6.2 Hardcopy submissions are only permitted in special circumstances, for which approval must be granted from the Academic Director.
- 6.3 Carey aims to have all assessments marked and returned to students within three weeks of the assessment due date. However, when work is submitted late the assessment may be returned late.
- 6.4 When marking assessments, the marker will provide a grading comment explaining:
 - The extent to which the criteria of the assessment has been met.
 - The overall grade (0-100%) for the assessment.

7. REQUESTS FOR EXTENSIONS

- 7.1 Extensions are normally given only for reasons of ill-health or on compassionate grounds; work and life pressures that could be planned for are not valid grounds for extension.
- 7.2 If a student requires an extension on an assessment they can apply to the Academic Registrar on the prescribed form with full supporting evidence prior to the due date of the assessment.
- 7.3 Normally extensions will be given for no longer than two weeks. Extensions will not normally be granted beyond the final day of the semester.
- 7.4 Each application will be considered on its own merits.

8. PENALTIES FOR LATE SUBMISSIONS

- 8.1 An assessment submitted up to one week (7 days) after the due date without a formal extension being granted will incur an academic penalty equivalent to a 10% reduction in marks, normally equivalent to two grade steps. An assessment submitted more than one week after the due date but no more than two weeks (14 days) after the due date will be marked, but will not be awarded a grade other than a "Pass" or "Fail". The maximum mark the assignment will receive is 50% (Pass). An assignment submitted more than two weeks after the due date by default will receive a "Fail" grade unless an alternative submission date has been negotiated and approved by the Academic Registrar.
- 8.2 For semester length courses, no assessment submitted after the last day of the semester will be marked unless an extension has been previously approved. For full-year courses, no assessment item submitted after the last day of the second semester will be marked unless an extension has previously been approved.

9. GRADING CRITERIA

The following grading system is used for the recording of course grades where achievement based assessment is used.

GRADE	MARK	DESCRIPTOR
"A" Range (80-100%) = Excellent		
A+	90-100%	Excellent in all criteria assessed, extra elements above what is expected
A	85-89%	Excellent in all criteria assessed
A-	80-84%	Excellent in most criteria assessed
"B" Range (65-79%) = Good		
B+	75-79%	Very Good in all criteria assessed and excellent in some respects
B	70-74%	Good in most criteria addressed and very good in some respects
B-	65-69%	Good in most criteria assessed

"C" Range (50-64%) = Satisfactory		
C+	60-64%	Satisfactory level attained in all criteria assessed and good in some respects
C	55-59%	Satisfactory level attained in all criteria assessed
C-	50-54%	Sufficient level in most criteria assessed, but some weaknesses
"D" Range (35-49%) = Unsatisfactory		
D+	45-49%	Some aspects satisfactory but overall fails to meet criteria for a pass
D	40-44%	Fails to meet standard for a pass in most criteria assessed
D-	35-39%	Fails to attain acceptable standard in almost all criteria assessed
"E" Range (0-34%) = Fail		
E	0-34%	Fails to attain acceptable standard in all criteria assessed
Ungraded "Pass"/"Fail"		
Pass	Ungraded Pass	All criteria met
Fail	Ungraded Fail	All criteria not met
Additional Grades		
DNC	Did Not Complete	
W	Withdrawal	

Where assessments for a course have a designated weighting, the value of the marks obtained for each assessment will be multiplied by that weighting, added together and then converted to a final course grade.

10. RESUBMISSION

A student enrolled in an undergraduate programme fails to achieve the standards for a pass grade required in a particular assessment by no less than 40% may apply to the lecturer to resubmit the assessment. If approved the students must resubmit the assessment within two weeks of being notified of their original grade, with the exception of assessments due on the final day of semester, which must be submitted by the Monday prior to the Marker's meeting. The assessment will be marked on a Pass/Fail basis only. A student is permitted to resubmit any given assessment only once.

11. FINAL GRADES

- 11.1 At the end of a course, and after all assessments have been submitted, marked and reviewed, students will be awarded a final grade for the entire course.

12. APPEALS

- 12.1 If a student feels that any assessment process has been inadequate or unfair they have the right to appeal.
- 12.2 Similarly, if they believe that there was an irregularity in the material and/or conduct of an assessment they can make an appeal against their final grade.
- 12.3 Appeals should be made in writing to the Academic Director within five working days of receiving a mark or grade. The Academic Director will consider whether there are grounds for the appeal to be upheld in consultation with the teaching staff member and the Academic Registrar. The Academic Director's decision is final and will be communicated to the student within five working days from the time of the application being received.
- 12.4 Further provisions are made for research and thesis work; please refer to the Thesis Regulations for more information.

13. REPEATING A COURSE

- 13.1 If a student fails a course they may apply to repeat the course.
- 13.2 If a course is repeated a student may wish to resubmit revised versions of previous assessments completed for the first attempt of the course, however this is only permitted with the approval of the lecturer.
- 13.3 If a student repeats a course and is awarded a passing grade the fail grade will still remain on the first transcript, this is so that a true record of the student's progress is kept. However, this fail grade will not be counted towards the Grade Point Average.
- 13.4 A student who has twice enrolled in, but has failed to be credited with a pass in, a course is not entitled to enrol again in that course other than in exceptional circumstances approved by Academic Committee.

14. SPECIAL PASSES

14.1 AEGROTAT PASS

- 14.1.1 If a student was prevented by illness or injury from being present and/or completing a final assessment for a course but has completed at least 55% of the assessments for that course they may be eligible for an Aegrotat Pass.
- 14.1.2 Similarly, if a student believes that illness or injury has seriously affected their performance in a final assessment and they have completed at least 55% of the assessments for that course they may also be eligible for an Aegrotat Pass.
- 14.1.3 Applications for an Aegrotat Pass must be made to Academic Committee through the Academic Registrar within one week of the end of the semester in which the course was taken.

Please note that an Aegrotat Pass is granted on the following basis:

- 14.1.4 The application is supported by a medical certificate that states that in the medical practitioner's opinion, illness or injury of the student either prevented that student from taking and/or completing a final assessment on time, or was likely to have seriously impaired the student's performance in the final assessment.
- 14.1.5 If the Academic Committee approves the application the final grade may be decided in one of two ways.
- 14.1.6 If a student has completed at least 80% of the summative assessments for a course a final grade will be devised by mathematical extrapolation.
- 14.1.7 If a student has completed less than 80% of the assessments for a course a final grade will be estimated in two steps. Firstly, by identifying and comparing the grades achieved in completed assessments with other students who received similar grades in those assessments. Secondly, by observing the performance of those identified students and their grades in the final assessment. Please note that any estimated grade shall be conservative.

14.2 COMPASSIONATE PASS

- 14.2.1 If exceptional circumstances beyond a student's control arose, other than illness or injury, which they believe seriously impaired their performance in a final assessment they may be eligible for a Compassionate Pass.
- 14.2.2 Applications for a Compassionate Pass must be made to Academic Committee through the Academic Registrar within one week of the end of the semester in which the course was taken.

Please note that a Compassionate Pass is granted on the following basis:

14.2.3 The application is supported by evidence, the specifics of which will be requested by the Academic Registrar prior to presentation to the Academic Committee.

14.2.4 An administration fee will apply to all Compassionate Pass applications; see the Fees Regulations and Schedule for more information.

14.3 CONCEDED PASS

14.3.1 If a student, in their final year of a Diploma or Bachelor's award, fails a major piece of assessment in one course only but has performed at a satisfactory level in that course and would otherwise have completed the Diploma or Bachelor's programme then they may be eligible for a Conceded Pass.

14.3.2 Please note that only one Conceded Pass can be given during a student's entire period of study at Carey.

15. ACADEMIC MISCONDUCT AND PLAGIARISM

15.1 New students to Carey Baptist College are required to complete First Steps covering key academic literacy and academic integrity concepts and requirements.

15.2 Carey will not accept any form of cheating, or assisting others to cheat on assessments. Cheating in coursework or assessments is viewed as a serious academic offence. The work that a student submits for grading must be the student's own work, reflecting their own learning. Where work from other sources is used, it must be properly acknowledged and reference. Submitting work from an AI-enabled chatbot (or similar language processing tool such as ChatGPT) is not acceptable and will be treated as academic misconduct. Contract writing is also viewed as academic misconduct.

15.3 Plagiarism is a specific form of academic misconduct and is defined as copying another person's work without acknowledging them as a source, or putting one's own name on someone else's work. (eg contract writing, or having a friend write a piece of work and putting your name on it). This includes sourcing material, a piece of work from another person or digital source (including AI and ChatGPT). Therefore, all words that are copied from another piece of writing, or recording, must be enclosed in quotation marks (" ") and the source referenced according to an accepted system of referencing. Where significant ideas are borrowed from other sources, these too must be acknowledged. Having a friend help proof-read a piece of work for grammar, spelling or readability (but not substantially adding content to the writing) does not constitute plagiarism or academic misconduct.

15.4 Carey uses Turnitin, an online plagiarism detector, for all written assessments.

15.5 Carey regards any form of academic misconduct as a serious violation of academic integrity and therefore it is treated as a serious offence and disciplinary measures will be taken. The Academic Director will discuss cases of academic misconduct with the student concerned, student details will be placed on the Carey Plagiarism & Academic Misconduct Register and the Academic Committee will be notified. Additional disciplinary measures may include a reduction in their mark or grade, or a requirement to do a reassessment.

15.6 In the case of repeat offences, a student may receive a failing grade for their entire course and/or be excluded from their programme of study for a period of time. Repeat offences may also be considered grounds for dismissal.

16. MODERATION

16.1 MODERATION AIMS

All Carey courses and assessments will be subject to both internal and external moderation. The moderation process aims to ensure that assessment methods are valid, fair, set at the correct level, and manageable. It also seeks to assure that assessment evidence is valid, authentic and sufficient; and that assessment outcomes and feedback are consistent, systematic and transparent.

16.2 INTERNAL MODERATION

All course outlines will be internally moderated via:

- a) Peer Internal Moderation** before semester start as per Carey's Moderation Schedule.
- b) The Academic Committee** prior to each course delivery. Course outlines must be submitted to the Academic Committee for moderation (approval) prior to the semester start, and prior to those Course Outlines being made available to learners. The academic Director will liaise with teaching team members if any issues are identified at academic committee. The academic committee will look at the overall course design, learning outcomes, assessment tasks and weightings and broad course content.
- c) Post Assessment Internal Moderation.** Student assessment scripts and grading will be peer moderated post-assessment before grades are released in accordance with Carey's Moderation Schedule.

16.3 EXTERNAL MODERATION

All Carey courses will be subject to external moderation at least once every three years for annually taught courses, and at least once every four years for bi-annually taught courses. Courses will also be externally moderated when there is a new teaching team member facilitating the course. The Academic Director will oversee the external moderation schedule and communicate with teaching team members accordingly. The external moderation will be conducted by an academic from another institution who has expertise and knowledge in the subject area. Copies of the Course Outline and samples of student work (covering low, mid and high grade range) will be submitted for moderation. Moderation reports will be received by the Academic Director and discussed with the staff members concerned. Any changes to the course that result from the external moderation report will be captured and tabled at Academic Committee for approval.

17. EVALUATION OF COURSES BY STUDENTS

Evaluation of courses is another important aspect of course quality assurance and evaluative questioning. All courses will offer students the opportunity to evaluate the course facilitation, the learning and teaching activities and resources, and the assessment tasks. Courses will be evaluated at least once every three years for annually taught courses, and at least once every four years for bi-annual courses. A course will be evaluated whenever a new teacher is taking the course, or if a course is delivered for the first time. In practice courses tend to be evaluated more frequently due to these factors. Course evaluations will typically be conducted online in week 12 or 13 of semester. Feedback will be provided to students in-class before the end of semester, with summaries of the feedback provided both online and verbally in class. At the end of each teaching year, a summary of key themes emerging from course evaluations will be posted online for students and staff to view.

Thesis Regulations

The Thesis Regulations apply to those enrolled in the Master of Applied Theology Thesis and should be read in conjunction with all other Regulations.

1. THESIS DEFINITION

- 1.1 A thesis is a scholarly piece of written work carried out under supervision. It should demonstrate advanced research skills and critical interaction with existing academic publications in the topic area.
- 1.2 The work need not present original findings, but it must demonstrate independent research and show a full understanding of the complexity of debate surrounding the topic and be a significant contribution to evaluating the strengths and weaknesses of the existing approaches.

2. THESIS LEVEL AND LENGTH

- 2.1 In the Carey Master of Applied Theology programme there are two forms of research based theses both at Level 9 on the NZQA Framework, undertaken in the final part of a student's candidature:
 - 2.2 Thesis (90 credits) – 25,000-30,000 words including footnotes but excluding Bibliography.
 - 2.3 Thesis (120 credits) – 35,000-40,000 words including footnotes but excluding Bibliography.

3. RESEARCH PROPOSAL APPROVAL

- 3.1 Before commencing work on a thesis, a student is required to:
 - 3.2 Negotiate a topic with a potential Supervisor, in order to construct a research proposal.
 - 3.3 Submit the research proposal along with all appropriate information to the Academic Committee for approval.
 - 3.4 Obtain ethics approval, where appropriate, from the Carey Ethics Committee.
 - 3.5 If students wish to engage in in-depth biblical exegesis in their Thesis they will be required to have the appropriate language skills in either Hebrew or Greek in order for the Thesis proposal to be approved.
 - 3.6 The Academic Committee will only grant approval when satisfied that all the required information has been supplied and the project is in order.

4. ETHICAL AND RESPONSIBLE RESEARCH PRACTICE

- 4.1 All research undertaken while at Carey that involves human participation is required to comply with the highest ethical standards. Therefore, before conducting research approval must be obtained from the Carey Ethics Committee. See the Research Ethics Policy and Guidelines for more information.
- 4.2 All research undertaken while at Carey must also adhere to the Code of Conduct for Responsible Practice in Research.

5. THE APPOINTMENT OF SUPERVISORS

- 5.1 The Academic Committee will assess the suitability and approve the appointment of supervisors for all theses.
- 5.2 If more than one supervisor is approved for a thesis, the Primary Supervisor will normally be a member of faculty at Carey.
- 5.3 When a supervisor is approved, who is not a member of faculty at Carey, before that supervisor is appointed they will be invited to enter into a formal Supervision Agreement with the student as a party to this agreement.

- 5.4 The Supervision Agreement will outline and clarify the obligations and responsibilities of the parties named in the agreement in relation to the supervision of the thesis; please refer to the Code of Practice for Supervisors of Research for more information.
- 5.5 Normally at least one Supervisor will have previous experience in the supervision of students whom have successfully completed a Postgraduate thesis.

6. ALTERNATIVE SUPERVISION

- 6.1 An appropriately qualified substitute supervisor will be appointed by the Academic Committee
- 6.2 If an appointed Supervisor is absent for an extended period on account of illness, leave, or for any other reason. This will be for the duration of the original Supervisor's absence.
- 6.3 If a student's work is not proceeding satisfactorily for reasons beyond the student's control which are deemed to be due to an ineffective working relationship between the student and their Supervisor.

7. ACADEMIC PROGRESS

- 7.1 Where a student's progress on a thesis is deemed to be unsatisfactory by the Academic Committee, upon written notification by the Supervisor, the Academic Director will notify the student of this in writing and request a written response from the student within a specified timeframe.
- 7.2 If on receipt of the written notification specified above the student does not respond to the Academic Director within the time specified, the Academic Committee will terminate the student's enrolment in the thesis and the student will be deemed to have withdrawn from the programme.
- 7.3 A student whose enrolment has been terminated may appeal against the decision of the Academic Committee in writing to the Academic Director within 14 days of the time the decision was made available to the student, provided that the student is able to show that additional information has become available which was not available, and could not reasonably have been available, to the Academic Committee at the time of the decision to terminate the enrolment.

8. LEAVE OF ABSENCE/ SUSPENSION OF CANDIDATURE

- 8.1 Where a student is unable to undertake work on the thesis for an extended period due to illness or other unforeseen circumstances, the Academic Committee may suspend the student's candidature and grant leave of absence for a maximum period of 12 months.
- 8.2 An application for leave of absence/suspension of candidature must be made in writing and submitted with appropriate supporting evidence to the Academic Registrar for consideration by the Academic Committee.
- 8.3 A student who has been granted leave of absence under this section will not normally have access to Carey resources or receive any assistance on the thesis from the Supervisor during the period of absence designated.
- 8.4 Where a student to whom leave of absence has been granted under this section is unable to resume candidature at the end of the specified period and it cannot be anticipated when the candidature would be resumed, the student must give written notice of withdrawal from their candidature to the Academic Registrar. The period of approved leave of absence will not be counted in determining the grade.

9. REQUESTS FOR EXTENSIONS

9.1 SHORT EXTENSION

- 9.1.1 A student may be permitted a short extension to a Thesis submission date at the discretion of the Academic Director. This will be an extension until 31 January of the following year for a Thesis due at the end of Semester 2, or 31 July for a Thesis due at the end of Semester 1. A short extension is not subject to any additional fee.

9.2 FORMAL EXTENSION

- 9.2.1 In exceptional circumstances the Academic Committee may grant a formal extension to a Thesis submission date.
- 9.2.2 An application for a formal extension must be approved by the student's Supervisor and include appropriate evidence of satisfactory academic progress to date, as well as ability to submit the thesis within the requested time frame.
- 9.2.3 An application for a formal extension must be submitted at least two months before the original due date of the thesis.
- 9.2.4 If a formal extension is granted their Supervisor will devise a supervision schedule, clearly outlining deadlines for draft chapters and other important milestones. This schedule must be signed by both the Supervisor and student and will be submitted to the Academic Committee for monitoring.
- 9.2.5 If a student fails to meet a deadline or milestone as approved in the supervision schedule, their progress may be deemed to be unsatisfactory, which is grounds for dismissal.
- 9.2.6 Formal extensions can only be granted once and are granted in one month periods up to a maximum of six months.
- 9.2.7 A thesis extension fee will apply, see Fees Regulations and Schedule for further information.

10. SUBMISSION PROCEDURE

- 10.1 Two soft bound copies of the thesis must be submitted to the Academic Registrar (with the appropriate Coversheet available on CareyOnline), and an electronic copy uploaded to CareyOnline on the due date.

11. EXAMINATION & FINAL GRADES

- 11.1 The Academic Committee will appoint a minimum of two examiners for each thesis, with at least one being an independent External Examiner who is not a member of staff at Carey and who has not acted previously as the student's Supervisor or Advisor.
- 11.2 In cases where there has been a change in Supervisor due to an ineffective working relationship between the student and the Supervisor, the former Supervisor shall not be appointed as an Examiner.
- 11.3 The External Examiner shall be appointed on the basis of experience in research or independent scholarship and practice in the general area of the thesis.
- 11.4 Each Examiner shall read and examine the thesis and present an independent written report to the Academic Committee. In completing their report each Examiner will consider whether the work satisfies requirements of the degree and make an appropriate recommendation, including a recommended grade, in accordance with the Grading System in the Assessment Regulations.
- 11.5 Where appropriate the Examiners may recommend:
- That the thesis be passed with a recommended grade.
 - That the thesis be passed with a recommended grade provided that the editorial corrections in the Examiners' Reports are completed to the satisfaction of the student's supervisor.
 - That the thesis NOT be passed but the student be given opportunity for the thesis to be rewritten and resubmitted for examination on a pass/fail basis.
 - That the thesis be failed with no opportunity for resubmission.
- 11.6 The Academic Committee will determine the final grade for a Thesis based on the recommendations of the Thesis Sub-Committee.

11.7 If the recommendations of the Examiners are not unanimous the Academic Committee will consult with the students Supervisor(s) and may:

- Seek to negotiate consensus, if the difference between recommended grades is two points or less.
- Accept the recommendation of the External Examiner, except in instances when the difference between recommended grades includes a failing grade.
- Recommend the appointment of an additional External Examiner to act as moderator.

12. RESUBMISSION

12.1 If a student's thesis should receive a failing grade the student may, at the recommendation of the Examiners and the discretion of the Academic Committee, revise and resubmit the thesis. However, please note that theses may only be submitted for re-examination once.

12.2 Further a resubmitted thesis may only be awarded a C, D, or E Grade.

12.3 A resubmission fee will apply, see Fees Regulations and Schedule for further information.

13. EXAMINATION APPEAL

13.1 A student may appeal against the first examination of their thesis and request a review of the examiner's recommendations. Please note that this appeal must be submitted in writing to the Academic Registrar within one month of the date that the student received notification of their results.

13.2 The Academic Registrar will then refer the appeal to the Academic Committee normally within one month of its receipt. The Academic Committee will then establish a Special Review Committee, comprising of at least two members whom have previous experience in supervising and examining Theses and who have had no prior involvement with the lodging of the student's appeal.

13.3 If the Special Review Committee determines that the student has appropriate grounds for the appeal, they may recommend either that the examiners be asked to review their decision or that new examiners be appointed.

13.4 For further information, see the Student Complaints & Appeals Policy and Procedure.

14. PRIVACY PROVISIONS FOR PSEUDONYMOUS STATUS

Where, for reasons of sensitivity, a student needs to have a level of anonymity in relation to the public dissemination of their Thesis or research essay, a formal application should be made in writing to the Academic Director for Pseudonymous Status prior to the submission of the Thesis or research essay; please refer to the Privacy and Data Collection Policy for more information.

15. AWARD

The Master of Applied Theology may be awarded with a Merit where a GPA of B+ is achieved, or with Distinction where a GPA of A- or better is achieved.

New Zealand Certificate in Christian Ministry (Level 4) Regulations

The following specific programme regulations apply to the New Zealand Certificate of Christian Ministry.

PROGRAMME DESCRIPTION

The New Zealand Certificate in Christian Ministry aims to provide students with a broad understanding of the principles of theology, biblical foundations, and Christian thinking that enhances their ability to serve, lead small groups and community missions, as well as assist church leadership in a variety of pastoral ministry roles.

This programme will appeal to Christians with a desire to serve their community of faith and the broader community using biblically informed theories and practices. It also targets Christians with the desire to learn more about their faith and action in the world.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Integrate foundational knowledge of selected biblical principles and Christian beliefs and apply to specified communities, acknowledging bicultural or multicultural contexts.
- ◇ Apply biblical and theological principles to own faith journey and to that of others.
- ◇ Identify contextual factors in a community that impact spiritual development.
- ◇ Interpret biblical understanding and knowledge as they relate to Christian ministry.

PROGRAMME STRUCTURE

A student enrolled for the New Zealand Certificate of Christian Studies will follow a course of study equivalent to one year of full-time study and gain 120 credits including:

- ◇ MB421 Christian Worldview
- ◇ MB430 Exploring God's Word
- ◇ MF402 Making Life Work
- ◇ MF478 Faith Engaging Social Issues
- ◇ MF409 Learning to Live
- ◇ MM581 Mission of God
- ◇ MS510 Te Ao Māori

ADMISSION REQUIREMENTS

General Admission

- (A) Applicants to this programme who have no secondary schooling or NCEA level 1 attainment or equivalent will require an entry assessment (including a literacy test) to establish eligibility.
- (B) Applicants who have NCEA level 2 attainment (or above) or evidence of equivalent knowledge and skills have open entry to apply.
- (C) This programme requires practical field work-placements of a total of 204 hours (an average of 7-10 hours per week) of practical ministry involvement.

NCEA Equivalence can include:

- (a) NZ School Certificate;
- (b) Sixth Form Certificate;
- (c) Overseas equivalent qualifications, including IB and CIE, or HSC (Australia);
- (d) Other NZQA level 1 or 2 certificates in relevant disciplines to Carey programmes;
- (e) Evidence of level of academic achievement or a portfolio of work for homeschooled students;
 - i) All equivalence must be documented;
 - ii) The applicant may need to sit assessment for entry;
- (f) Reference/support/documentation from employer.

Entry Assessment

- i. Includes a literacy test.
- ii. Dates for assessment will be advised.

Special Admission

New Zealand citizens or permanent residents who do not meet the General Admission requirements but who will have reached the age of 20 by the first day of the semester for which admission is sought and who are able to provide evidence of aptitude or appropriate work or other experience may be granted Special Admission, in exceptional cases, an applicant who:

- ◇ Does not hold a university entrance qualification and has not reached the age of 20 by the first day of the semester for which admission is sought may apply for special admission.

In assessing whether to grant special admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for tertiary study.

English Language Requirements

Candidates who have English as a second language are required to have a minimum IELTS score of 5.5 (Academic) or equivalent.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Prerequisites ensure that students have the skills necessary to succeed at higher levels. Co-requisites ensure the level of complementarity necessary for learning; see the Course Descriptions section of this Calendar for specific information on these requirements.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not exceed the equivalent of three years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Transfer of Credit is not available for this programme.

PROGRAMME SUMMARY	
National Qualifications Framework (NQF) Level	4
(NQF) Credits	120
Delivery	One-site, block course
Mode	Full-time
Duration	One semester full-time equivalence
Regular Intake	February

New Zealand Certificate in Christian Studies (Level 5) Regulations

The following specific programme regulations apply to the New Zealand Certificate in Christian Studies.

PROGRAMME DESCRIPTION

The purpose of this programme is to provide Christian churches and organisations with people who are able to develop, evaluate and deliver programmes that provide guidance and direction to groups to support both individual and community spiritual development in a range of ministry contexts.

Graduates will benefit by having a qualification which recognises their theoretical knowledge and skills in developing, evaluating and delivering Christian programmes; enhancing their employment opportunities and/or ability to work in a voluntary capacity.

This programme focuses on the underpinning principles of Christian theology, practical Christianity, biblically informed practices, beginning theological reflection. The programme targets Christians who seek positions of responsibility in a variety of Christian roles informed by theological, biblical and practical ministry knowledge and skills.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Synthesise broad theological and biblical knowledge and analyse the functions of church ministry to provide leadership and direction of defined groups
- ◇ Identify the biblical and theological principles that apply to one's own faith journey; and recommend strategies that use this understanding to enhance personal and community spiritual development.
- ◇ Develop and evaluate a pastoral care programme for specific groups, based on the understanding of Christian ministry principles and functions to achieve community goals.

PROGRAMME STRUCTURE

A student enrolled for the New Zealand Certificate in Christian Studies will follow a course of study equivalent to one semester of full-time study and gain 60 credits comprising of;

- ◇ MF501 Reflective Field Education or MF505 Contextual Theological Praxis 1

And at least ONE of:

- ◇ MM561 Introduction to Pastoral Care
- ◇ MM564 Worship: Then and Now
- ◇ MM572 Foundations of Youth Ministry
- ◇ MM581 Mission of God
- ◇ MM565 Faith Formation in Children

With the remainder of credits from the following:

- ◇ MB521 Thinking Theologically
- ◇ MB526 Insights into Church History
- ◇ MB531 Introduction to the Old Testament
- ◇ MB532 Introduction to the New Testament;
- ◇ MS510 Te Ao Māori

It is possible for students to select other courses from the Carey course catalogue if those courses meet the remainder of the Graduate Profile. MM677 Families and Ministry in Aotearoa can be taken as part of Children/Family ministry track for approved learners.

ADMISSION REQUIREMENTS

General Admission

For General Admission, all applicants must have achieved one of the following:

- ◇ National Certificate of Educational Achievement (NCEA):
- ◇ A minimum of 42 credits at Level 3 or higher on the National Qualifications Framework
- ◇ A minimum of 8 credits in English at Level 2 (or higher); 4 credits must be in reading and 4 credits in writing.
- ◇ A grade of C or higher in each of 3 subjects in New Zealand University Entrance, Bursaries and Scholarships (NZUEBS) examinations.

Special Admission

New Zealand citizens or permanent residents who do not meet the General Admission requirements but who will have reached the age of 20 by the first day of the semester for which admission is sought and who are able to provide evidence of aptitude or appropriate work or other experience may be granted Special Admission, in exceptional cases, an applicant who:

- ◇ Does not hold a university entrance qualification and has not reached the age of 20 by the first day of the semester for which admission is sought may apply for special admission.

In assessing whether to grant special admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for tertiary study.

ENGLISH LANGUAGE REQUIREMENTS

Candidates who have English as a second language are required to have a minimum IELTS score of 5.5 (Academic), or its equivalent in accordance to NZQA Rules 13 Table 2 and/or other NZQA accepted evidence of English language proficiency.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed two years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations.

Carey may use external New Zealand Qualification Consistency experts to assist in the decisions regarding transition arrangements.

TRANSITION ARRANGEMENTS

Students may complete this programme by completing courses from the above schedule, however:

- ◇ Students may not complete a course with the same course code or course title designation twice for double credits.
- ◇ Any student transferring to this programme will follow a course-of-study stipulated by the Academic Committee or delegated authority.
 - All arrangements offer opportunities for the student to achieve the graduate profile.
 - Additional assessments may be stipulated in order to attain the qualification conditions and graduate profile.

PROGRAMME SUMMARY

National Qualifications Framework (NQF) Level	5
(NQF) Credits	60
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	One semester full-time equivalence
Regular Intake	February, July

New Zealand Diploma in Christian Studies (Level 5) Regulations

The following specific programme regulations apply to the New Zealand Diploma in Christian Studies.

PROGRAMME DESCRIPTION

The New Zealand Diploma in Christian Studies aims to provide graduates with a broad understanding of the principles of theology, biblical foundations, evaluative thinking, and applied leadership skills, enhancing their employment opportunities and/or the ability to work in a voluntary capacity, including not-for-profit.

This programme will appeal to Christians who are ready for positions of leadership and management in a variety of roles that require.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Evaluate and apply a broad understanding of theology and biblical foundations to defined contexts based on textual interpretation and religious practice.
- ◇ Evaluate a ministry programme based on strategies that integrate personal and community faith journeys, and the social, cultural and other contextual considerations of defined groups.
- ◇ Integrate core tools of theology, biblical texts and ministry practice, and apply these to the broader community to provide leadership and direction that is culturally and ethically appropriate.

PROGRAMME STRUCTURE

A student enrolled for the New Zealand Diploma in Christian Studies will follow a course of study equivalent to one year of full-time study and gain 120 credits comprising of;

- ◇ MB531 Introduction to the Old Testament and/or MB532 Introduction to the New Testament;
- ◇ MB521 Thinking Theologically
- ◇ MF501 Reflective Field Education or MF505 Contextual Theological Praxis 1
- ◇ MM581 Mission of God
- ◇ MS510 Te Ao Māori

And three of the following courses (or two if both MB531 and MB532 are selected, or if MF505 Contextual Theological Praxis is selected);

- ◇ MM561 Introduction to Pastoral Care
- ◇ MM564 Worship: Then and Now
- ◇ MM572 Foundations of Youth Ministry
- ◇ MB526 Insights into Church History
- ◇ MM565 Faith Formation in Children

It is possible for students to select other courses from the Carey course catalogue if those courses meet the remainder of the Graduate Profile.

ADMISSION REQUIREMENTS

General Admission

In order to gain admission all applicants must have achieved one of the following:

- ◇ National Certificate of Educational Achievement (NCEA), with a minimum of 42 credits at Level 3 or higher on the National Qualifications Framework, and
- ◇ a minimum of 8 credits in English at Level 2 or higher, 4 credits of which must be in reading and with the remaining 4 in writing.
- ◇ A grade of C or higher in each of the three subjects in New Zealand University Entrance or Bursaries and Scholarships (NZUEBS) examinations.
- ◇ NCEA equivalence which can include:
 - Overseas equivalent qualifications, including IB, CIE or HSC (Australia)
 - Other NZQA Level 4 certificates in a similar discipline
 - Other NZQA Level 5 certificates in a different discipline
 - Evidence of level of academic achievement or a portfolio of work for homeschooled students
 - Reference and supporting documentation from employer

Special Admission

New Zealand citizens or permanent residents who do not meet the General Admission requirements but who will have reached the age of 20 by the first day of the semester for which admission is sought and who are able to provide evidence of aptitude or appropriate work or other experience may be granted Special Admission.

In exceptional cases an applicant who does not meet the General Admission requirements who has not reached the age of 20 by the first day of the semester for which admission is sought may apply for Special Admission.

In assessing whether to grant Special Admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for tertiary study.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Prerequisites ensure that students have the skills necessary to succeed at higher levels. Co-requisites ensure the level of complementarity necessary for learning; see the Course Descriptions section of this Calendar for specific information on these requirements.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed four years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations.

TRANSITIONAL ARRANGEMENTS

Any student transferring to this programme from the previous Carey programmes (Certificate of Applied Theology, Diploma of Applied Theology) will follow a programme-of-study stipulated by the Academic Committee that would faithfully enable the student to achieve the graduate profile of this Diploma programme. The Academic Committee may further request that additional assessments are undertaken in order that the Graduate Profile and Qualification conditions are met by the student's programme of study. Carey may use external New Zealand Qualification Consistency experts to assist in the decisions regarding transition arrangements.

PROGRAMME SUMMARY	
National Qualifications Framework (NQF) Level	5
(NQF) Credits	120
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	One year full-time equivalence
Regular Intake	February, July

Bachelor of Applied Theology Regulations

The following specific programme regulations apply to the Bachelor of Applied Theology.

PROGRAMME DESCRIPTION

The Bachelor of Applied Theology aims to equip people for effective leadership and participation in a wide range of ministry areas, furthering the mission of the church in our society and world.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Can use the core tools of theology to critique other disciplines and their own experience.
- ◇ Can critically examine current practice, applying learning to new situations.
- ◇ Can handle documents of Christian Faith with discernment and scholarship.
- ◇ Have developed self-awareness in relation to their spiritual journey.

- ◇ Listen to others' views, and have a world perspective.
- ◇ Can communicate across cultural boundaries.
- ◇ Have developed the knowledge, attitudes, and skills to serve in a secular world.
- ◇ Integrate learning in determining personal action.
- ◇ Can articulate learning.

PROGRAMME STRUCTURE

A student enrolled in the Bachelor of Applied Theology will follow a course of study equivalent to three years full-time, and gain 360 credits, with a minimum of 75 credits at level 7 comprising:

- ◇ At Least 150 credits from courses in Bible and Theology, including:
 - MB521 Thinking Theologically
 - MB531 Introduction to the Old Testament
 - MB532 Introduction to the New Testament
 - MB526 Insights into Church History
 - MB630 Understanding Culture
- ◇ At least 30 credits in Bible at level 6 or 7
- ◇ At least 15 credits in Theology at level 6 or 7
- ◇ At least 120 credits from courses in Mission, Formation & Ministry, including:
 - MF501 Reflective Field Education 1 or MF505 Contextual Theological Praxis
 - MS510 Te Ao Māori
 - MM581 Mission of God
 - MS6/705 Christian Spirituality

ADMISSION REQUIREMENTS

General Admission

In order to gain admission all applicants must have achieved one of the following:

- ◇ National Certificate of Educational Achievement (NCEA), with a minimum of 42 credits at Level 3 or higher on the National Qualifications Framework, and
- ◇ a minimum of 8 credits in English at Level 2 or higher, 4 credits of which must be in reading and with the remaining 4 in writing.
- ◇ A grade of C or higher in each of the three subjects in New Zealand University Entrance or Bursaries and Scholarships (NZUEBS) examinations.
- ◇ NCEA equivalence which can include:
 - Overseas equivalent qualifications, including IB, CIE or HSC (Australia)
 - Other NZQA Level 4 certificates in a similar discipline
 - Other NZQA Level 5 certificates in a different discipline
 - Evidence of level of academic achievement or a portfolio of work for homeschooled students
 - Reference and supporting documentation from employer

Special Admission

New Zealand citizens or permanent residents who do not meet the General Admission requirements but who will have reached the age of 20 by the first day of the semester for which admission is sought and who are able to provide evidence of aptitude or appropriate work or other experience may be granted Special Admission.

In exceptional cases an applicant who does not meet the General Admission requirements who has not reached the age of 20 by the first day of the semester for which admission is sought may apply for Special Admission.

In assessing whether to grant Special Admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for tertiary study.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Prerequisites ensure that students have the skills necessary to succeed at higher levels. Co-requisites ensure the level of complementarity necessary for learning; see the Course Descriptions section of this Calendar for specific information on these requirements.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed six years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations.

Graduates of the New Zealand Diploma of Christian Studies may transfer all credits gained at Levels 5 and Level 6 towards the Bachelor of Applied Theology programme.

PROGRAMME SUMMARY	
National Qualifications Framework (NQF) Level	7
(NQF) Credits	360
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	Three years full-time equivalence
Regular Intake	February, July

Graduate Diploma of Applied Theology Regulations

The following specific programme regulations apply to the Graduate Diploma of Applied Theology.

PROGRAMME DESCRIPTION

The Graduate Diploma of Applied Theology provides an academic programme for those who already have an existing undergraduate qualification and who wish to obtain an initial theological qualification, or who wish to study for personal interest, or who wish to gain entry to postgraduate theological study.

The bridging Graduate Diploma of Applied Theology programme is designed to allow graduates with non-theological degrees to enter postgraduate level study programmes. The bridging programme requires study in prescribed subject areas and levels to ensure a firm foundation in Biblical and Theological studies. Completion of the bridging programme does not ensure automatic entrance into postgraduate study; students must meet all normal entry criteria for a postgraduate academic programme.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Use the core tools of theology to critique other disciplines and their own experience.
- ◇ Critically examine current practice, applying learning to new situations.
- ◇ Handle documents of Christian faith with discernment and scholarship.
- ◇ Have developed self-awareness in relation to their own spiritual journey.
- ◇ Listen to others' views, and have a world perspective.
- ◇ Integrate learning in determining personal action.

PROGRAMME STRUCTURE

A student enrolled for the Graduate Diploma in Applied Theology will follow a course of study equivalent to one year of full-time study and gain 120 credits including:

At least 75 credits at level 7 or above, and

- ◇ MB521 Thinking Theologically
- ◇ MB531 Introduction to the Old Testament, or MB532 Introduction to the New Testament.

A student enrolled in the bridging Graduate Diploma of Applied Theology will follow a course of study equivalent to one year of full-time study and gain 120 credits including:

- ◇ At least 75 credits at level 7 or above including:
 - At least 15 credits in Bible at Level 7
 - At least 15 credits in Theology at Level 7
 - At least 30 credits in a potential postgraduate study area of interest.

The following courses must also be completed

- ◇ MB521 Thinking Theologically
- ◇ MB531 Introduction to the Old Testament, or MB532 Introduction to the New Testament.

ADMISSION REQUIREMENTS

In order to gain admission all applicants must have completed a recognised undergraduate degree or be able to demonstrate equivalent practical, professional, or educational experience at an appropriate level.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Normal prerequisites and co-requisite requirements do not apply for Graduate Diploma students, but students may need to do extra study to ensure that they have the skills necessary to succeed at higher levels.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed four years.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations Policy.

PROGRAMME SUMMARY	
National Qualifications Framework (NQF) Level	7
(NQF) Credits	120
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	1 year full-time equivalence
Regular Intake	February, July

Postgraduate Diploma in Applied Theology Regulations

The following specific programme regulations apply to the Postgraduate Diploma of Applied Theology.

PROGRAMME DESCRIPTION

The Postgraduate Diploma of Applied Theology provides an advanced theological qualification for practitioners committed to career-long education. The academic programme aims to support professional development for pastors and other Christian ministry practitioners who have high levels of curriculum knowledge, research skills, and leadership capacity.

In addition, the academic programme aims to equip students interested in advancing academic scholarship, and research in the field of applied theology. It is thus intended as a pathway for those interested into doctoral studies, particularly through one of the established pathways Carey has with Auckland University of Technology, Otago University, or other tertiary institutions.

PROGRAMME OUTCOMES

The programme produces graduates who:

- ◇ Assess critically the most recent published research in applied theology
- ◇ Reflect critically on issues of society and contemporary life from advanced, appropriate, and soundly-based biblical and theological perspectives.
- ◇ Develop critical skills in the interpretation of biblical texts and theological evaluation.
- ◇ Analyse life contexts for contemporary ecclesial and missional practice in Aotearoa New Zealand and related contexts.
- ◇ Implement assessment skills – finding strengths, weaknesses, multiple options, as well as identifying obstacles.
- ◇ Evidence planning skills – the collaborative construction of preferred outcomes, finding ways around obstacles, ways to mobilize strengths and resources to achieve preferred outcomes with individuals, families, groups and organizations.

PROGRAMME STRUCTURE

The programme of study for each candidate will be designed as far as possible to meet the individual's needs and interests.

Each programme will total 120 credits, and must include 4 courses from those on offer at Level 8; including MA801 Research Methods in Applied Theology.

ADMISSION REQUIREMENTS

In order to gain admission all applicants must have completed one of the following:

- ◇ A recognised Undergraduate degree in Theology or Christian Ministry with a grade point average of B in courses at Level 6 and 7, or equivalent.
- ◇ A professional or other qualification which, in the judgement of the Academic Director, can be recognised as equivalent to an Undergraduate degree in Theology or Christian Ministry.

Applicants who do not meet the normal admission requirements but who have completed a recognised Undergraduate degree in a discipline other than Theology of Christian Ministry may be granted admission following the successful completion of a bridging programme of study as determined by the Academic Director.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Prerequisites ensure that students have the skills necessary to succeed at higher levels. Co-requisites ensure the level of complementarity necessary for learning; see the Course Descriptions section of this Calendar for specific information on these requirements.

DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed four years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations.

PROGRAMME SUMMARY

National Qualifications Framework (NQF) Level	8
(NQF) Credits	120
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	One year full-time equivalence
Regular Intake	February

Master of Applied Theology Regulations

The following specific programme regulations apply to the Master of Applied Theology.

PROGRAMME DESCRIPTION

The Master of Applied Theology aims to equip students interested in advancing academic scholarship and research in the field of applied theology. It is therefore also intended as a pathway for those interested in continuing on to doctoral studies, particularly through one of the established pathways Carey has with Auckland University of Technology, Otago University, or other tertiary institutions.

PROGRAMME OUTCOMES

The programme produces graduates who demonstrate the following attributes:

- ◇ Assess critically the most recent published research in applied theology
- ◇ Reflect critically on issues of society and contemporary life from advanced, appropriate, and soundly-based biblical and theological perspectives.
- ◇ Develop critical skills in the interpretation of biblical texts and theological evaluation.
- ◇ Analyse life contexts for contemporary ecclesial and missional practice in Aotearoa New Zealand and related contexts.
- ◇ Implement assessment skills – finding strengths, weaknesses, multiple options, as well as identifying obstacles.
- ◇ Evidence planning skills – the collaborative construction of preferred outcomes, finding ways around obstacles, ways to mobilize strengths and resources to achieve preferred outcomes with individuals, families, groups and organizations.
- ◇ Practise interdisciplinary research skills.
- ◇ Display advanced, independent, critical research and writing skills that insightfully interact with existing scholarship in a chosen area of study.
- ◇ Practise self-discipline, and demonstrate the ability to plan and achieve goals.

PROGRAMME STRUCTURE

The programme of study for each candidate will be designed as far as possible to meet the individual's needs and interests. Each programme will total 240 credits (or 180 credits for advanced standing entry), and must include:

Either

- ◇ Up to 4 courses from those on offer at Level 8, including MA801 Research Methods in Applied Theology, and a 120 credit Thesis, or
- ◇ Up to 5 courses from those on offer at Level 8, including MA801 Research Methods in Applied Theology, and a 90 credit Thesis.

ADMISSION REQUIREMENTS

Master of Applied Theology

In order to gain admission to the Master of Applied Theology all applicants must have completed one of the following:

- ◇ A recognised Undergraduate degree in Theology or Christian Ministry with a grade point average of B in courses at Level 6 and 7, or equivalent.
- ◇ A professional or other qualification which, in the judgement of the Carey Academic Director, can be recognised as equivalent to an Undergraduate degree in Theology or Christian Ministry.

Applicants who do not meet the normal admission requirements but who have completed a recognised Undergraduate degree in a discipline other than Theology or Christian Ministry may be granted admission following the successful completion of a bridging programme of study as determined by the Academic Director.

Direct Admission to the Masters of Applied Theology Thesis

An applicant for candidature in the Masters of Applied Theology who has completed one of the following, may, at the discretion of the Academic Committee and on the recommendation of the Academic Director, be admitted directly into the Thesis.

- ◇ A recognised 3-year Undergraduate degree in Theology or Christian Ministry with a grade point average of B in courses at Level 6 and 7, or equivalent followed by 1 year of advanced study in a relevant discipline.
- ◇ A recognised 4-year Undergraduate degree in Theology or Christian Ministry with a grade point average of B in courses at Level 6 and 7, or equivalent.
- ◇ A recognised Postgraduate Diploma in a related discipline wherein the applicant is deemed by the Academic Director as having completed an equivalent to the MA801 Research Methods in Applied Theology course.
- ◇ The Postgraduate Diploma of Applied Theology awarded by Carey (with the application for candidature within 6 years of the completion of the Postgraduate Diploma). MA801 Research Methods in Applied Theology must be completed prior to applying or enrolled in concurrently with the permission of the Academic Director.

PREREQUISITES AND CO-REQUISITES

A number of courses have prerequisite or co-requisite requirements. Prerequisites ensure that students have the skills necessary to succeed at higher levels. Co-requisites ensure the level of complementarity necessary for learning; see the Course Descriptions section of this Calendar for specific information on these requirements.

LIMITATIONS ON DURATION OF STUDY

There is a limitation on the duration of time in which a student can complete their qualification. The total time from admission to the programme until the completion of the qualification should not normally exceed six years, unless special permission is granted by the Academic Director or delegate.

However, please note that students are able to defer their study should the need arise; see Enrolment and Programme Regulations and Thesis Regulations for more information.

TRANSFER FROM OTHER PROGRAMMES

Students who have completed courses at other institutions may be eligible for cross-credits or recognition of current competency as specified in Carey Credit Regulations.

PROGRAMME SUMMARY	
National Qualifications Framework (NQF) Level	9
(NQF) Credits	240
Delivery	On-site, distance, block course
Mode	Full-time, part-time
Duration	Two years full-time equivalence
Regular Intake	February

For information regarding the Master of Philosophy and the Doctor of Philosophy please refer to the Carey website, www.carey.ac.nz.

Schedule of Courses

In order to assist students with their course planning the following table is provided as a guide as to which courses will be offered and when they will be offered.

Please note that while every effort will be made to offer courses according to the schedule below, students must consult the annual timetable to determine the exact course offerings.

KEY

S = On-site Semester Course

D = Distance Semester Course

B = Block Course

Y = Year-Length Course

TH = Thesis

Frequency = Course offering rotation - 1, 2, 3 yearly or R (as Required)

COURSE NAME		ODD	EVEN	Freq
Undergraduate: Biblical Studies				
MB430	Exploring God's Word	S	S	1
MB531	Introduction to the Old Testament	SD	SD	1
MB532	Introduction to the New Testament	SD	SD	1
MB535	Introduction to Biblical Languages			R
MB6/731	Prophets: A Canonical Reading	SD		2
MB6/732	Pentateuch		SD	2
MB6/733	Worship and Wisdom	SD		2
MB6/735	Gospels: Luke	SD		2
MB6/736	Gospels: John		SD	2
MB6/737	Romans	SD		2
MB6/738	Revelation and the Justice of God		SD	2
MB6/740	Acts: A Missional Reading	SD		2
MB6/744	1 Corinthians		SD	2
MB6/747	Special Topic (Biblical Studies)			R
MB6/748	Biblical Narrative (Old Testament)		SD	2
MB790	Research Essay (Bible & Theology)			R
Undergraduate: Theology				
MB421	Christian Worldview	S	S	1
MB521	Thinking Theologically	SD	SD	1
MB630	Understanding Culture	SD	SD	1
MB6/720	Christology		SD	2

	COURSE NAME	ODD	EVEN	Freq
MB6/722	Spirit and Trinity	SD		2
MB6/723	People of God	SD		2
MB6/724	Humanity and Hope		SD	2
MB6/725	Special Topic (Theology)			R
MB6/743	Apologetics	SD		2
MB790	Research Essay (Bible & Theology)			R
Undergraduate: Church History And Christian Thought				
MB526	Insights into Church History	SD	SD	1
MB6/716	Brethren Churches			R
MB6/726	Baptist Churches	SD		2
MB6/728	A History of the Gospel in Aotearoa	SD		2
MB6/729	Special Topic (Church History)			R
Undergraduate: Mission, Ministry And Formation				
MF402	Making Life Work	S	S	1
MF478	Faith Engaging Social Issues	S	S	1
MF409	Learning to Live	SY	SY	1
MM551	Te Reo Rangatira - Timata			R
MM561	Introduction to Pastoral Care	SD	SD	1
MM564	Worship Then and Now	B		2
MM566	Foundations of Sports Chaplaincy			R
MM572	Foundations of Youth Ministry	B	B	1
MM581	Mission of God	SD	SD	1
MM661	Pastoral Counselling	SD	SD	1
MM663	Introduction to Preaching	SD	SD	1
MM665	Missional Leadership		B	2
MM6/768	Adolescent Development and Spirituality		B	2
MM6/769	Gospel and Youth	SD		2
MM565	Faith Formation in Children		B	2
MM6/777	Families and Ministry in Aotearoa	B		2
MM6/788	Special Topic (Mission)			R
MM790	Research Essay (Ministry & Mission)			R

COURSE NAME		ODD	EVEN	Freq
MM6/794	Poverty, Transformation and the Gospel		SD	2
MM6/795	Special Topic (Ministry)			R
MS510	Te Ao Māori	SD	SD	1
MS6/705	Christian Spirituality	B	SD	1
Undergraduate: Reflective Field Education				
MF501	Reflective Field Education 1	SD	SD	1
MF601	Reflective Field Education 2	SD	SD	1
MF701	Reflective Field Education 3	SD	SD	1
Undergraduate: Contextual Theological Praxis				
MF505	Contextual Theological Praxis 1	YD	YD	1
MF605	Contextual Theological Praxis 2	YD	YD	1
MF705	Contextual Theological Praxis 2	YD	YD	1
Undergraduate Capstone Project				
MI700	Integrative Project	B	B	1
Postgraduate Courses				
MA801	Research Methods in Applied Theology	YB	YB	1
MA803	Old Testament Narrative			R
MA805	Inner Healing		YB	2
MA806	Integrative Theology		YB	2
MA810	Special Topic			R
MA812	Leadership: Divine and Human		YB	R
MA821	Research Essay	Y	Y	1
MA823	Special Topic (Theology) Human Flourishing		YB	R
MA824	Special Topic (Missions)			R
MA825	Special Topic (Ministry)			R
MA826	Kingdom Economics	YB		2
MA827	Theology, Race and Church	YB		2
MA828	Discipleship and Gospel Transformation	YB		2
MA829	Public Theology and the Church		YB	2
MA901	Thesis (90 credits)	TH	TH	1
MA902	Thesis (120 credits)	TH	TH	1

Course Descriptions

Not all courses are offered every year. Please check the course offerings in the Timetable to determine which will be available.

- ◇ **Prerequisites** must be completed before students may enrol for a course.
- ◇ **Co-requisites** must be taken in conjunction with each other. Credit for one will not be granted until the other is completed.
- ◇ **Restrictions** are courses that cover similar material and which therefore cannot be taken for credit in addition to the first course.

In exceptional circumstances the Academic Committee may vary requirements for entry into a course.

Undergraduate: Biblical Studies

MB430 EXPLORING GOD'S WORD (INTERMISSION ONLY)

This course provides a broad overview of the Bible as God's ongoing story of creation and humanity. It will introduce students to key people and their stories from both the Old and New Testament, while providing a framework for understanding reoccurring theological themes. It will consider how the Bible is still relevant for shaping individual and communal stories today.

15 CREDITS

MB531 INTRODUCTION TO THE OLD TESTAMENT

This course is an introduction to reading and interpreting the Old Testament. It provides an overview of the OT, its historical-cultural setting, literary features and overarching theological themes. It also explores how different types of literature in the OT are to be interpreted within their own ancient context and from a Christian perspective as well as how their theological message may be applied today. Students will get practice at basic exegetical skills using OT texts aiming to provide sound basis for further biblical study.

15 CREDITS

MB532 INTRODUCTION TO THE NEW TESTAMENT

This course is an introduction to reading and interpreting the New Testament. It explores the key genres of writing found in the Bible from Matthew to Revelation and then considers how to read each contextually and interpret them for today. The biblical skills required for interpretation and exegesis writing are also covered, aiming to provide a sound basis for further biblical study.

15 CREDITS

MB535 INTRODUCTION TO BIBLICAL LANGUAGES

This course aims to teach the basic skills and knowledge needed for beginning the journey of exegesis in the original languages (Hebrew and Greek). This will involve increasing our understanding of English grammar, learning how Greek and Hebrew language is structured and an introduction to biblical software.

15 CREDITS

MB631 PROPHETS: A CANONICAL READING

This course will introduce the prophetic books of the Old Testament, in their historical, socio-cultural and literary contexts in Ancient Israel and in the light of the Ancient Near East with the goal of understanding their theological message and their significance for the contemporary world.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB731

15 CREDITS

MB632 PENTATEUCH

This course explores the theological themes and meaning of the Pentateuch (from Genesis to Deuteronomy), which forms the foundation of Israel's faith and conduct and is fundamental to understanding the Old Testament. In the course students will explore how the story of the beginnings (Gen 1-11) and the patriarchal narratives (Gen 12-50), the exodus, the giving of the Law and Israel's wilderness wanderings (Exodus to Numbers), as well as Moses' farewell sermons (Deuteronomy) help us to understand God's character and plan for His people and the world. Students will see how the ancient Near Eastern world view can illumine understanding of these ancient texts, how we can benefit from ancient Israelite law and how the message of these books can still significantly shape our understanding as Christians.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB732

15 CREDITS

MB633 WORSHIP AND WISDOM

This course examines two areas of Old Testament literature: Psalms, which express in poetic form Israel's response to God in prayer and worship and the so-called wisdom literature, which deals with the question of how God's people can be wise in the day-to-day, sometimes mundane, reality of life (Proverbs) as well as in the great challenges of suffering (Job), where general observations about life do not seem to hold. Wisdom literature also encompasses Ecclesiastes, a book that addresses the existential question of meaning and meaninglessness in life and Song of Songs which, although love poetry, also stand in the wisdom tradition of reflecting on love, sex, relationships and God.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB733

15 CREDITS

MB635 GOSPELS: LUKE

In this course, we will get beneath the surface of one of the four Gospels (Luke). Why was it written in that particular way? What are its distinctive emphases? What does it contribute to our understanding of Jesus and the church's faith, and how does it speak to our own day? Skills will be developed in exegesis, analysis of texts, research and presentation, theological awareness and interpretive competencies will be cultivated.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB735

15 CREDITS

MB636 GOSPELS: JOHN

This course gets beneath the surface of John's Gospel. Why was it written in that particular way? What are its distinctive emphases? What does it contribute to our understanding of Jesus and the church's faith, and how does it speak to our own day?

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB736

15 CREDITS

MB637 ROMANS

As the Christian faith crossed ethnic and cultural boundaries there were practical implications to be worked out, concepts to be translated into new forms, problems to resolve. The Pauline Letters form an important part of the New Testament documenting the developing life and mission of the first Christian generations. This course studies Romans as a letter, probing background, function and ideas.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB737

15 CREDITS

MB638 REVELATION AND THE JUSTICE OF GOD

This course explores the original meaning and significance of the book of Revelation with a special focus on its message of God's justice. In exegeting the text, this course considers the importance of genre, interpretative method, historical background, context, and theology for understanding Revelation's message of hope and justice for those living in an unjust world. In conjunction with exegeting the text, this course will examine the reception history of Revelation and note its usage and impact by Christians living in the midst of trials.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB738

15 CREDITS

MB640 ACTS: A MISSIONAL READING

The Book of Acts is unique among the New Testament writings, connecting the story of Jesus in Luke's Gospel to the continuing narrative of Jesus' followers as they took their witness from the geographical centre of Jewish faith in Jerusalem across political, ethnic and cultural boundaries into the heart of the Roman Empire and its capital city. It is a book about mission produced in the context of early Christian mission. In this course we read it in relation to the understanding and practice of mission today, utilising tools of biblical study and of missiological reflection as we engage both the text and our contemporary mission contexts.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB740

15 CREDITS

MB644 1 CORINTHIANS

Paul's correspondence with the church in Corinth permits us to glimpse some of the realities and challenges of life in the early Christian communities in the Greco-Roman world. In this course, we shall explore the historical, social and religious context of 1 Corinthians, follow Paul's response to theological issues, ethical questions, and practical problems that had arisen, and consider what this letter might say to the church today. Key learning areas for this course are leadership, Paul and women, sexual ethics, and charismatic gifts.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB744

15 CREDITS

MB647 SPECIAL TOPIC (BIBLICAL STUDIES)

This course studies a particular aspect of Biblical Studies, probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB747 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB648 BIBLICAL NARRATIVE (OLD TESTAMENT)

This course studies a particular aspect of Biblical Studies probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB748

15 CREDITS

MB731 PROPHETS: A CANONICAL READING

This course will introduce the prophetic books of the Old Testament, in their historical, socio-cultural and literary contexts in Ancient Israel and in the light of the Ancient Near East with the goal of understanding their theological message and their significance for the contemporary world.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB631

15 CREDITS

MB732 PENTATEUCH

This course explores the theological themes and meaning of the Pentateuch (from Genesis to Deuteronomy), which forms the foundation of Israel's faith and conduct and is fundamental to understanding the Old Testament. In the course students will explore how the story of the beginnings (Gen 1-11) and the patriarchal narratives (Gen 12-50), the exodus, the giving of the Law and Israel's wilderness wanderings (Exod-Num), as well as Moses' farewell sermons (Deuteronomy) help us to understand God's character and plan for His people and the world. Students will see how the ancient Near Eastern world view can illumine understanding of these ancient texts, how we can benefit from ancient Israelite law and how the message of these books can still significantly shape our understanding as Christians.

PREREQUISITE: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB632

15 CREDITS

MB733 WORSHIP AND WISDOM

This course examines two areas of Old Testament literature: Psalms, which express in poetic form Israel's response to God in prayer and worship and the so-called wisdom literature, which deals with the question of how God's people can be wise in the day-to-day, sometimes mundane, reality of life (Proverbs) as well as in the great challenges of suffering (Job), where general observations about life do not seem to hold. Wisdom literature also encompasses Ecclesiastes, a book that addresses the existential question of meaning and meaninglessness in life and Song of Songs which, although love poetry, also stand in the wisdom tradition of reflecting on love, sex, relationships and God.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB633

15 CREDITS

MB735 GOSPELS: LUKE

In this course we will get beneath the surface of one of the four Gospels (Luke). Why was it written in that particular way? What are its distinctive emphases? What does it contribute to our understanding of Jesus and the church's faith, and how does it speak to our own day? Skills will be developed in exegesis, analysis of texts, research and presentation, theological awareness and interpretive competencies will be cultivated.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB635

15 CREDITS

MB736 GOSPELS: JOHN

This course gets beneath the surface of John's Gospel. Why was it written in that particular way? What are its distinctive emphases? What does it contribute to our understanding of Jesus and the church's faith, and how does it speak to our own day?

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: M636

15 CREDITS

MB737 ROMANS

As the Christian faith crossed ethnic and cultural boundaries there were practical implications to be worked out, concepts to be translated into new forms, problems to resolve. The Pauline Letters form an important part of the New Testament documenting the developing life and mission of the first Christian generations. This course studies Romans as a letter, probing background, function and ideas.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE

RESTRICTION: MB637

15 CREDITS

MB738 REVELATION AND THE JUSTICE OF GOD

This course explores the original meaning and significance of the book of Revelation with a special focus on its message of God's justice. In exegeting the text, this course considers the importance of genre, interpretative method, historical background, context, and theology for understanding Revelation's message of hope and justice for those living in an unjust world. In conjunction with exegeting the text, this course will examine the reception history of Revelation and note its usage and impact by Christians living in the midst of trials.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB638

15 CREDITS

MB740 ACTS: A MISSIONAL READING

The Book of Acts is unique among the New Testament writings, connecting the story of Jesus in Luke's Gospel to the continuing narrative of Jesus' followers as they took their witness from the geographical centre of Jewish faith in Jerusalem across political, ethnic and cultural boundaries into the heart of the Roman Empire and its capital city. It is a book about mission produced in the context of early Christian mission. In this course we read it in relation to the understanding and practice of mission today, utilising tools of biblical study and of missiological reflection as we engage both the text and our contemporary mission contexts.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB640

15 CREDITS

MB744 1 CORINTHIANS

Paul's correspondence with the church in Corinth permits us to glimpse some of the realities and challenges of life in the early Christian communities in the Greco-Roman world. In this course we shall explore the historical, social and religious context of 1 Corinthians, follow Paul's response to theological issues, ethical questions, and practical problems that had arisen, and consider what this letter might say to the church today. Key learning areas for this course are leadership, Paul and women, sexual ethics, and charismatic gifts.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB644

15 CREDITS

MB747 SPECIAL TOPIC (BIBLICAL STUDIES)

This course studies a particular aspect of Biblical Studies probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB647 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB748 BIBLICAL NARRATIVE (OLD TESTAMENT)

This course studies a particular aspect of Biblical Studies probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB531, MB532, 15 CREDITS IN BIBLICAL STUDIES AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB648 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB790 RESEARCH ESSAY (BIBLE & THEOLOGY)

This course provides opportunity for advanced level students to undertake guided research. Enrolment must be approved by the Academic Director and will also require the support of a supervisor able and willing to supervise the research. (There is therefore no guarantee that a student will necessarily be given the opportunity to undertake a proposed research essay.)

An intending student will:

- approach the Academic Director initially for preliminary discussion, with an outline of the proposed research so that a potential supervisor can be identified
- follow the read Guidelines for Students Enrolling in a Level 7 Research Course
- work with the potential supervisor to develop a formal written proposal to be submitted in writing to the Academic Director using the appropriate form three weeks prior to the final returning-student enrolment date for the subsequent semester. No proposal will be approved without the support of a supervisor.

The Research Essay is a maximum length of 6000 words including footnotes and excluding bibliography.

PREREQUISITES: LEVEL 7 STUDIES IN THE DISCIPLINE IN WHICH THE RESEARCH ESSAY FALLS AND A GRADE AVERAGE OF AT LEAST "B" IN LEVEL 6 AND 7 COURSES TO DATE, OR SPECIAL PERMISSION FROM THE ACADEMIC DIRECTOR.

15 CREDITS

Undergraduate Theology

MB421 CHRISTIAN WORLDVIEW (INTERMISSION ONLY)

This course will explore the concept of worldview as a foundation for what it means to be a disciple of Jesus Christ in a complex world, enabling students to articulate a Christian perspective on the world. The course will investigate the two 'stories', or worldviews, in which New Zealand Christians must operate and, using this, students will examine various aspects of life to help them effectively interact and engage with the wider community.

15 CREDITS

MB521 THINKING THEOLOGICALLY

What are the best ways to talk about our faith? Theology integrates various sources of information, including biblical concepts, reason, experience, tradition and culture. The special focus of this course is on theological method. Case studies are used to illustrate and master theological approaches to a range of contemporary issues.

15 CREDITS

MB620 CHRISTOLOGY

A study of the central themes concerning the person and work of Christ. The themes selected are considered in both their historical and theological aspects. Attention is also given to the examination and critique of Christological expression in contemporary church life.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB720

15 CREDITS

MB622 SPIRIT AND TRINITY

In this course, we attempt to equip students to analyse and evaluate Christian understandings of the person and work of the Holy Spirit as presented in Scripture and bring those insights into dialogue with contemporary issues. After an introduction to the doctrine of the Trinity, its historical importance and contemporary place, several weeks are devoted to an examination of the biblical presentations of the Spirit, taking particular notice of the development of the doctrine from the Old to the New Testament. Special topics will be covered included: Spirit Christology, the Spirit in relation to the Trinity, and how Trinity and pneumatology are related to other loci of systematic theology.

PREREQUISITES: MB521

RESTRICTION: MB722

15 CREDITS

MB623 PEOPLE OF GOD

What does it mean to be the body of Christ? This course explores ideas of the Church, ministry and the sacraments. Particular attention will be paid to the impact of these concepts on other Christian doctrines.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB723

15 CREDITS

MB624 HUMANITY AND HOPE

An exploration of the Christian understanding of the nature of human beings and the concept of Christian hope.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB724

15 CREDITS

MB625 SPECIAL TOPIC (THEOLOGY)

This course studies a particular aspect of Theology probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB725 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB630 UNDERSTANDING CULTURE

The purpose of this course is to introduce students to the theory and basic skills of understanding and interrogating culture. In so doing, it seeks to demonstrate how culture has a profound impact on the ways in which we view our own contexts, ourselves, and others' situations.

PREREQUISITES: MB531, MB532 (WAIVED FOR GRADUATE DIPLOMA)

15 CREDITS

MB643 APOLOGETICS

Christianity is seen by many today as weird, incomprehensible, and stupid, but is that true? The human condition, human experience, basic intuitions, history, science, and reason all point to the truth of Christianity. This course helps equip students with a holistic contemporary apologetic, which shows why we have good reasons to believe what we say we believe. Students will be equipped to have better conversations, ask better questions, and to share answers with gentleness and respect.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB743

15 CREDITS

MB720 CHRISTOLOGY

A study of the central themes concerning the person and work of Christ. The themes selected are considered in both their historical and theological aspects. Attention is also given to the examination and critique of Christological expression in contemporary church life.

PREREQUISITES: MB521, 15 CREDITS IN CHRISTIAN THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB620

15 CREDITS

MB722 SPIRIT AND TRINITY

In this course we attempt to equip students to analyse and evaluate Christian understandings of the person and work of the Holy Spirit as presented in Scripture and bring those insights into dialogue with contemporary issues. After an introduction to the doctrine of the Trinity, its historical importance and contemporary place, several weeks are devoted to an examination of the biblical presentations of the Spirit, taking particular notice of the development of the doctrine from the Old to the New Testament. Special topics will be covered including: Spirit Christology, the Spirit in relation to the Trinity, and how Trinity and pneumatology are related to other loci of systematic theology.

PREREQUISITES: MB521, 15 CREDITS IN THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB622

15 CREDITS

MB723 PEOPLE OF GOD

What does it mean to be the body of Christ? This course examines Biblical understandings of the Church, exploring ramifications for ministry and the sacraments. Particular attention will be paid to the impact of these concepts on other Christian doctrines.

PREREQUISITES: MB521, 15 CREDITS IN THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB623

15 CREDITS

MB724 HUMANITY AND HOPE

An exploration of the Christian understanding of the nature of human beings and the concept of Christian hope.

PREREQUISITE: MB521, 15 CREDITS IN THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB624

15 CREDITS

MB725 SPECIAL TOPIC (THEOLOGY)

This course studies a particular aspect of Theology probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB521 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB625 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB743 APOLOGETICS

Christianity is seen by many today as weird, incomprehensible, and stupid, but is that true? The human condition, human experience, basic intuitions, history, science, and reason all point to the truth of Christianity. This course helps equip students with a holistic contemporary apologetic, which shows why we have good reasons to believe what we say we believe. Students will be equipped to have better conversations, ask better questions, and to share answers with gentleness and respect.

PREREQUISITES: MB521, 15 CREDITS IN THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB643

15 CREDITS

MB790 RESEARCH ESSAY (BIBLE & THEOLOGY)

This course provides opportunity for advanced level students to undertake guided research. Enrolment must be approved by the Academic Director and will also require the support of a supervisor able and willing to supervise the research. (There is therefore no guarantee that a student will necessarily be given the opportunity to undertake a proposed research essay.)

An intending student will:

- Approach the Academic Director initially for preliminary discussion, with an outline of the proposed research so that a potential supervisor can be identified
- Follow the read Guidelines for Students Enrolling in a Level 7 Research Course
- Work with the potential supervisor to develop a formal written proposal to be submitted in writing to the Academic Director using the appropriate form three weeks prior to the final returning-student enrolment date for the subsequent semester. No proposal will be approved without the support of a supervisor.

The Research Essay is a maximum length of 6000 words including footnotes and excluding bibliography.

PREREQUISITES: LEVEL 7 STUDIES IN THE DISCIPLINE IN WHICH THE RESEARCH ESSAY FALLS AND A GRADE AVERAGE OF AT LEAST "B" IN LEVEL 6 AND 7 COURSES TO DATE, OR SPECIAL PERMISSION FROM THE ACADEMIC DIRECTOR.

15 CREDITS

Undergraduate: Church History and Christian Thought

MB526 INSIGHTS INTO CHURCH HISTORY

This course covers key themes from church history in the period 1500 AD to 2000 AD and provides a foundation for those wanting to study further in this area. The themes are drawn from the Reformation, the modern church, mission history and New Zealand history.

15 CREDITS

MB616 BRETHREN CHURCHES

An exploration of the history and principles of Brethren churches, with a focus on their doctrines and distinctive in New Zealand.

PREREQUISITE: MB526 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB716

MB626 BAPTIST CHURCHES

An exploration of the contexts and convictions of Baptist churches as they developed in England, America and New Zealand. This course integrates these contexts and convictions with contemporary issues in Baptist ministry and mission.

PREREQUISITES: MB526 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB726

15 CREDITS

MB628 A HISTORY OF THE GOSPEL IN AOTEAROA

This course explores the story of Christianity in Aotearoa New Zealand from 1814 through to the present day. It examines how the message of the gospel has shaped church and society over the last two hundred years. It illuminates the historical dimensions to many contemporary issues facing the New Zealand church. And it highlights how an understanding of the history of Christianity in Aotearoa is crucial to effective gospel ministry and mission in the country today.

PREREQUISITES: MB526 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB728

15 CREDITS

MB629 SPECIAL TOPIC (CHURCH HISTORY)

This course studies a particular aspect of Church History probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB526 (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB729 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MB716 BRETHREN CHURCHES

An exploration of the history and principles of Brethren churches, with a focus on their doctrines and distinctive in New Zealand.

PREREQUISITES: MB526, 30 CREDITS IN BIBLE AND THEOLOGY AT LEVEL 6 OR ABOVE.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB616

15 CREDITS

MB726 BAPTIST CHURCHES

An exploration of the contexts and convictions of Baptist churches as they developed in England, America and New Zealand. This course integrates these contexts and convictions with contemporary issues in Baptist ministry and mission.

PREREQUISITES: MB526, 30 CREDITS IN BIBLE AND THEOLOGY AT LEVEL 6 OR ABOVE. (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB626

15 CREDITS

MB728 A HISTORY OF THE GOSPEL IN AOTEAROA

This course explores the story of Christianity in Aotearoa New Zealand from 1814 through to the present day. It examines how the message of the gospel has shaped church and society over the last two hundred years. It illuminates the historical dimensions to many contemporary issues facing the New Zealand church. And it highlights how an understanding of the history of Christianity in Aotearoa is crucial to effective gospel ministry and mission in the country today.

PREREQUISITES: MB526, 30 CREDITS IN BIBLE AND THEOLOGY AT LEVEL 6 OR ABOVE. (WAIVED FOR GRADUATE DIPLOMA)

15 CREDITS

MB729 SPECIAL TOPIC (CHURCH HISTORY)

This course studies a particular aspect of Church History probing historical background, method, function, ideas and the implication and application for today.

PREREQUISITES: MB526, 30 CREDITS IN BIBLE AND THEOLOGY AT LEVEL 6 OR ABOVE . (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MB629 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

Undergraduate: Reflective Field Education

MF501 REFLECTIVE FIELD EDUCATION 1

This course uses experience of practical ministry as a basis for biblical and theological reflection and personal growth. Within a half-year period the student will perform 100 hours of practical ministry and reflect upon this with a supervisor, in an online peer group, and in a portfolio and essay. The supervisor and ministry must be approved by the Co-ordinator of Field Education prior to the first day of the semester. Students can be based in a variety of contexts including pastoral leadership, youth leadership, children and family leadership and cross-cultural/missional ministry.

15 CREDITS

MF601 REFLECTIVE FIELD EDUCATION 2

This course uses experience of practical ministry as a basis for biblical and theological reflection and personal growth. Within a half-year period the student will perform 100 hours of practical ministry and reflect upon this with a supervisor, in an online peer group, and in a portfolio and essay. Students may be practitioners in a variety of contexts including pastoral leadership, youth leadership, children and family leadership and cross-cultural/missional ministry.

PREREQUISITE: THIS COURSE IS RESTRICTED TO THOSE ACHIEVING MERIT OR EXCELLENCE IN MF501 REFLECTIVE FIELD EDUCATION 1.

15 CREDITS

MF701 REFLECTIVE FIELD EDUCATION 3

This course uses experience of practical ministry as a basis for advanced biblical and theological reflection and personal growth. Within a half-year period the student will perform 100 hours of practical ministry and reflect upon this with a supervisor, in an online peer group, and in a portfolio and essay. Students can be based in a variety of contexts including pastoral leadership, youth leadership, children and family leadership and cross-cultural/missional ministry.

PREREQUISITE: THIS COURSE IS RESTRICTED TO THOSE ACHIEVING MERIT OR EXCELLENCE IN MF601 REFLECTIVE FIELD EDUCATION 2.

15 CREDITS

Undergraduate: Contextual Theological Praxis (Internship)

MF505 CONTEXTUAL THEOLOGICAL PRAXIS I

This course allows the student to receive credit for supervised training received in an appropriate ministry context. Over the year the student will perform 240 hours of practical ministry and will reflect upon this with a supervisor, in an online peer group, through the compilation of a ministry portfolio and in an essay.

RESTRICTION: THIS COURSE IS AVAILABLE ONLY BY ARRANGEMENT WITH THE COORDINATOR OF FIELD EDUCATION PRIOR TO ENROLMENT.

30 CREDITS (FULL YEAR ONLY)

MF605 CONTEXTUAL THEOLOGICAL PRAXIS II

This course allows the student to receive credit for supervised training received in an appropriate ministry context. Over the year the student will perform 240 hours of practical ministry and will reflect upon this with a supervisor, in an online peer group, through the compilation of a ministry portfolio and in an essay.

RESTRICTION: THIS COURSE IS AVAILABLE ONLY BY ARRANGEMENT WITH THE COORDINATOR OF FIELD EDUCATION PRIOR TO ENROLMENT.

PREREQUISITE:

30 CREDITS (FULL YEAR ONLY)

MF705 CONTEXTUAL THEOLOGICAL PRAXIS III

This course allows the student to receive credit for supervised training received in an appropriate ministry context. Over the year the student will perform 240 hours of practical ministry and will reflect upon this with a supervisor, in an online peer group, through the compilation of a ministry portfolio and in an essay.

RESTRICTION: THIS COURSE IS AVAILABLE ONLY BY ARRANGEMENT WITH THE COORDINATOR OF FIELD EDUCATION PRIOR TO ENROLMENT.

PREREQUISITE:

30 CREDITS (FULL YEAR ONLY)

Undergraduate: Mission, Ministry and Formation

MF402 MAKING LIFE WORK (INTERMISSION ONLY)

This course will examine various facets of life that students will encounter during their Intermission year. Students will explore through both biblical and theological approaches how they might interact with, and respond to these facets effectively as young Christians. This course will explore and probe a range of life facets, including: work, family, friendships, money, church, missional flattening, spirituality, holistic mission.

15 CREDITS

MF478 FAITH ENGAGING SOCIAL ISSUES (INTERMISSION ONLY)

This course aims to enable Intermission students to engage with various social contexts and issues, and to practice the process of theological reflection in regard to those situations and topics. Students will interact with issues such as the environment, war, poverty, gender, immigration and sexuality.

15 CREDITS

MF409 LEARNING TO LIVE (INTERMISSION ONLY)

This course allows the student to receive accreditation for supervised participation within a number of appropriate ministry contexts. Over the year the student will participate in 240 hours of practical ministry and will reflect upon this with the coordinator, a mentor, in a peer group, in a reflective essay and in a personal journal project.

This course is focused on developing the student's personal formation and self-awareness for ministry and follows a model of Reflective Practice.

15 CREDITS

MM551 TE REO RANGATIRA – TIMATA

Introduces the learner to the basic structure of Te Reo Māori for practical use in hui Māori, church and ministry settings.

15 CREDITS

MM561 INTRODUCTION TO PASTORAL CARE

This course introduces learners to the theory and practice of pastoral care in a Christian framework involving an exploration of the biblical, theological, historical, and psychological underpinnings of pastoral care and the role that self-awareness and self-care plays in the lives of pastoral care givers. Several issues that are frequently encountered in pastoral care such as crises, grief, cancer and questions on listening to God are explored.

15 CREDITS

MM564 WORSHIP THEN & NOW

This course strives to integrate both the practical and theological application of worship design and leadership in order to foster meaningful, contextual and biblically grounded response to God as His gathered community. It will explore the narrative nature of worship and liturgy and its formative potential. Students will be exposed to various worship experiences and worship leading guests throughout the actual practice of worship leadership and careful theological planning of creative, experiential, participatory, interactive and connective worship practices.

15 CREDITS

MM572 FOUNDATIONS OF YOUTH MINISTRY

This course aims to introduce students to ideas and practices that are fundamental to youth ministry in New Zealand. It will encourage students to begin the journey of thinking theologically and philosophically about youth ministry. Students will develop pragmatic/ practical skills within the ministry context as well as engaging with a range of recent scholarship that highlights various approaches to, and ethos of youth ministry.

15 CREDITS

MM581 MISSION OF GOD

In this course we explore the biblical story and trace God's mission and the formation of God's people in the narrative. We evaluate examples of how God's mission has been, and is being interpreted and carried out, and consider what this means for our participation today. Various strands of learning in Bible, theology, spirituality, history, culture and society, and the practice of ministry and mission are introduced with a common orientation towards knowing and serving God within the community of God's people as participants in God's mission.

15 CREDITS

MM661 PASTORAL COUNSELLING

Building on the foundation laid in Introduction to Pastoral Care, students are introduced to the philosophy and basic skills involved in pastoral counselling. In so doing, it seeks to demonstrate how these principles actually apply in the relational, sexual, spiritual, and personal experiences of persons that seek pastoral counselling.

PREREQUISITES: MM561 (WAIVED FOR GRADUATE DIPLOMA)

15 CREDITS

MM663 INTRODUCTION TO PREACHING

This course provides students with an introduction to the theology and practice of Christian preaching. It starts by considering the nature and importance of preaching for the church's life and mission. It then moves into the principles and skills of effective preaching. The course will equip students with a sound methodology for preparing and delivering sermons that are faithful, clear, relevant and engaging. It will introduce them to a range of different sermon types and the basic principles of effective oral communication. And it will help students to consider the qualities and practices that are essential to sustaining a preaching ministry. This is a very interactive course with considerable class time devoted to practising skills and evaluating sermons.

PREREQUISITES: 30 CREDITS IN BIBLE & THEOLOGY OR PERMISSION OF ACADEMIC DIRECTOR.
(WAIVED FOR GRADUATE DIPLOMA)

RESTRICTIONS:

15 CREDITS

MM665 MISSIONAL LEADERSHIP

Building an understanding of leadership based on Biblical, theological and spiritual convictions and relating this to ministry and mission contexts.

PREREQUISITES: 30 CREDITS IN BIBLE & THEOLOGY OR PERMISSION OF ACADEMIC DIRECTOR.

RESTRICTIONS:

15 CREDITS

MM668 ADOLESCENT DEVELOPMENT AND SPIRITUALITY

This course will explore the process of adolescent development and its complexities and consider how a growing sense of spirituality might be nurtured during adolescent years. Students will learn about adolescent development, including biological and sociological perspectives, as well as some difficulties within the field of adolescent research. Spiritual formation in adolescents will also be explored, including theories of formation, research on the effectiveness of current models of faith formation, and key practices that contribute to spiritual formation in young people. Discussion and evaluation of the course concepts will occur in light of the students' own faith stories and experience in congregations.

PREREQUISITES: 15 CREDITS IN MISSION AND MINISTRY. (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTIONS:

15 CREDITS

MM669 GOSPEL & YOUTH

This course explores the nature of both the gospel and salvation through the lens of ministering to youth in New Zealand. It will also evaluate the presentation of the gospel in the context of the unique qualities of youth culture and the adolescent experience, making note of various ethnic differences in the New Zealand context. The course will help the student to think through the challenges for youth of living out the gospel in the 21st century, as well as developing ministry solutions, at both an individual and group level.

PREREQUISITES: 15 CREDITS IN MISSION AND MINISTRY. (WAIVED FOR GRADUATE DIPLOMA)

15 CREDITS

MM565 FAITH FORMATION IN CHILDREN

This course examines issues surrounding children and the church. It covers areas such as child development and its relationship to faith development and integration of children into the wider church congregation.

RESTRICTION: MM772.

15 CREDITS

MM677 FAMILIES AND MINISTRY IN AOTEAROA

All of us are part of a family of one sort or another. How do we make sense of family in today's complex world? How do social and cultural changes influence our understanding of what families should be like, including marriage, gender roles, and parenting? This course examines the family and family life in contemporary New Zealand from theological and sociological perspectives. Students will be challenged to think through the implications of such perspectives and family trends in New Zealand for church life and ministry. This course has been developed to support the needs of students engaged in ministry particularly to children, young people, and families.

RESTRICTION: MM777

15 CREDITS

MM687 CHURCH AND MISSION IN MULTICULTURAL CONTEXTS

Aotearoa New Zealand is undergoing profound demographic change. In this course we shall explore our increasingly diverse cultural contexts in the light of Christian faith, in order to develop approaches to the practice of church and mission in those contexts.

PREREQUISITES: 15 CREDITS IN BIBLE AND THEOLOGY AND 15 CREDITS IN MISSION AND MINISTRY (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTIONS: MM787

15 CREDITS

MM688 SPECIAL TOPIC (MISSION)

This course studies a particular Mission topic. Aspects that might be explored include history, theology, method and practice of mission, and mission in particular contexts.

RESTRICTION: MM788 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MM694 POVERTY, TRANSFORMATION AND THE GOSPEL

This course considers the challenges that issues of poverty and injustice pose to Christian faith and action. Current development theories and practice will be introduced and considered in relation to Biblical and theological perspectives on such themes as the gospel, the kingdom and the mission of God. The course will resource participants to evaluate various development approaches and construct proposals for Christian practice in Aotearoa and overseas.

PREREQUISITES: 30 CREDITS IN BIBLE & THEOLOGY OR PERMISSION OF ACADEMIC DIRECTOR. (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MM794

15 CREDITS

MM695 SPECIAL TOPIC (MINISTRY)

This course studies a particular aspect of Ministry. Aspects may include historical background, ideas, practice, and the implication and application for today.

RESTRICTIONS: MM795

15 CREDITS

MM768 ADOLESCENT DEVELOPMENT AND SPIRITUALITY

This course will explore the process of adolescent development and its complexities and consider how a growing sense of spirituality might be nurtured during adolescent years. Students will learn about adolescent development, including biological and sociological perspectives, as well as some difficulties within the field of adolescent research. Spiritual formation in adolescents will also be explored, including theories of formation, research on the effectiveness of current models of faith formation, and key practices that contribute to spiritual formation in young people. Discussion and evaluation of the course concepts will occur in light of the students' own faith stories and experience in congregations.

PREREQUISITES: 30 CREDITS IN MISSION AND MINISTRY. (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTIONS:MM668

15 CREDITS

MM769 GOSPEL AND YOUTH

This course explores the nature of both the gospel and salvation through the lens of ministering to youth in New Zealand. It will also evaluate the presentation of the gospel in the context of the unique qualities of youth culture and the adolescent experience, making note of various ethnic differences in the New Zealand context. The course will help the student to think through the challenges for youth of living out the gospel in the 21st century, as well as developing ministry solutions, at both an individual and group level.

PREREQUISITES: 30 CREDITS IN MISSION AND MINISTRY. (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTIONS:MM669

15 CREDITS

MM777 FAMILIES AND MINISTRY IN AOTEAROA

All of us are part of a family of one sort or another. How do we make sense of family in today's complex world? How do social and cultural changes influence our understanding of what families should be like, including marriage, gender roles, and parenting? This course examines the family and family life in contemporary New Zealand from theological and sociological perspectives. Students will be challenged to think through the implications of such perspectives and family trends in New Zealand for church life and ministry. This course has been developed to support the needs of students engaged in ministry particularly to children, young people, and families.

RESTRICTION: MM677

15 CREDITS

MM787 CHURCH AND MISSION IN MULTICULTURAL CONTEXTS

Aotearoa New Zealand is undergoing profound demographic change. In this course we shall explore our increasingly diverse cultural contexts in the light of Christian faith, in order to develop approaches to the practice of church and mission in those contexts.

PREREQUISITE: 30 CREDITS IN BIBLE AND THEOLOGY AND 30 CREDITS IN MISSION AND MINISTRY (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MM687

15 CREDITS

MM788 SPECIAL TOPIC IN MISSION

This course studies a particular Mission topic. Aspects that might be explored include history, theology, method and practice of mission, and mission in particular contexts.

PREREQUISITE: 30 CREDITS IN BIBLE AND THEOLOGY AND 30 CREDITS IN MISSION AND MINISTRY (WAIVED FOR GRADUATE DIPLOMA)

RESTRICTION: MM688 IF THE SAME TOPIC HAS BEEN COMPLETED.

15 CREDITS

MM790 RESEARCH ESSAY

This course provides opportunity for advanced level students to undertake guided research. Enrolment must be approved by the Academic Director and will also require the support of a supervisor able and willing to supervise the research. (There is therefore no guarantee that a student will necessarily be given the opportunity to undertake a proposed research essay.)

An intending student will:

- Approach the Academic Director initially for preliminary discussion, with an outline of the proposed research so that a potential supervisor can be identified
- Follow the read Guidelines for Students Enrolling in a Level 7 Research Course
- Work with the potential supervisor to develop a formal written proposal to be submitted in writing to the Academic Director using the appropriate form three weeks prior to the final returning-student enrolment date for the subsequent semester. No proposal will be approved without the support of a supervisor.

PREREQUISITES: LEVEL 7 STUDIES IN THE DISCIPLINE IN WHICH THE RESEARCH ESSAY FALLS AND A GRADE AVERAGE OF AT LEAST "B" IN LEVEL 6 AND 7 COURSES TO DATE, OR SPECIAL PERMISSION FROM THE ACADEMIC DIRECTOR.

15 CREDITS

MM794 POVERTY, TRANSFORMATION AND THE GOSPEL

This course considers the challenges that issues of poverty and injustice pose to Christian faith and action, Current development theories and practice will be introduced and considered in relation to Biblical and theological perspectives on such themes as the gospel, the kingdom and the mission of God. The course will resource participants to evaluate various development approaches and construct proposals for Christian practice in Aotearoa and overseas.

PREREQUISITES: 30 CREDITS IN BIBLE & THEOLOGY AT LEVEL 6 OR ABOVE.

RESTRICTION: MM694

15 CREDITS

MM6/795 SPECIAL TOPIC (MINISTRY): REACHING YOUR COMMUNITY

This course will help students to explore reaching their community through both good news and good works. Essentially it is a course in practical theology; however, students will engage with dimensions of sociology, missiology and theology to examine topics as varied as place-sharing, the art of neighbouring, community development and justice making, establishing social and community ministries and becoming an 'Alongsider'.

The Course will employ an integrative approach, combining features of NZ society & culture, Christian social work and urban mission. A special feature of this course will be the giving of specific tools for on-the-ground neighbourhood practice and mission. Secondly, daily and weekly reflective exercises will be undertaken to assist in capturing what has been done in the block course.

15 CREDITS

MM795 SPECIAL TOPIC (MINISTRY)

This course studies a particular aspect of Ministry. Aspects may include historical background, ideas, practice, and the implication and application for today.

PREREQUISITES: 30 CREDITS IN MISSION AND MINISTRY

RESTRICTIONS:MM695 IF SAME TOPIC

15 CREDITS

MS510 TE AO MĀORI

This course introduces the student to the Māori world, explaining the concept, and use, of whakapapa in relation to Māori Christian spirituality and history. It also covers the historical impact of the Treaty of Waitangi and its place in church and the wider NZ society today.

15 CREDITS

MS605 CHRISTIAN SPIRITUALITY

This course explores Christian Spirituality—how to live out the Christian faith—from a biblical, theological, and historical perspective. It introduces students to the major traditions and classic writings within Christian spirituality and engages with a selection of the most pressing issues in contemporary spirituality and ministry. This is a very practical course. Students will discover, practise and discuss a range of spiritual disciplines that will nurture their spiritual growth and sustain their witness and ministry.

RESTRICTION: MS500

15 CREDITS

MS705 CHRISTIAN SPIRITUALITY

This course explores Christian Spirituality— how to live out the Christian faith— from a biblical, theological, and historical perspective. It introduces students to the major traditions and classic writings within Christian spirituality and engages with a selection of the most pressing issues in contemporary spirituality and ministry. This is a very practical course. Students will discover, practise and discuss a range of spiritual disciplines that will nurture their spiritual growth and sustain their witness and ministry.

RESTRICTION: MS500 & MS605

15 CREDITS

Undergraduate: Other

MI700 INTEGRATIVE PROJECT

The Integrative Project, typically undertaken in the final year of the Bachelor of Applied Theology programme, is an opportunity for students to draw on their learning across the Applied Theology curriculum in order to resource understanding and faithful action in relation to an issue at the intersection of their faith, context and practice. Utilizing the integrative framework of Word, World and Work participants will make use of a range of sources of knowledge and approaches to understanding, bringing their faith, contexts and examples of practice into conversation with each other. Having considered the topic and questions that arise in relation to it from within each of those areas, students will develop a faithful Christian response to the issue (in one of a number of possible forms) that demonstrates attentiveness to faith, context and practice.

PREREQUISITES: MB630

RESTRICTION: ONLY AVAILABLE TO BAPPTHEOL STUDENTS

15 CREDITS

Postgraduate Courses

MA801 RESEARCH METHODS IN APPLIED THEOLOGY

This course is designed to support postgraduate students in developing a research project in Applied Theology, and to assist them in defining their mode of enquiry. The first part of the course focuses on students identifying a research programme using their own professional, voluntary, or pastoral practice, as the foundation. The second part looks at a range of theoretical perspectives on research generally, as well as perspectives specific to their own research project. The third part of the course moves onto specific operational aspects of the research process. From this grounding in research issues and techniques students will plan a research topic through to the credit of designing a research instrument. This does not commit students to that topic in their ongoing studies. However it does place them in a good position to move into their thesis work.

Throughout this course students are exposed to structures that provide both practical and spiritual support for the researcher. In light of this students will develop their own supportive research environment.

30 CREDITS

MA805 HUMAN FLOURISHING

This course offers a theological and psychological study of the theory, practice, and implications of Christian inner healing. It is founded on the belief that Jesus liberates persons from a broad range of psychological, emotional, relational, and spiritual wounds. The course is designed to ground students in the theory of Christian inner healing, as well as deepen the understanding of those already involved in this important ministry.

30 CREDITS

MA806 INTEGRATIVE THEOLOGY: STUDYING GOD, GOSPEL AND COMMUNITIES

This course examines the intersection of theology and lived experiences of the gospel in cultural contexts. It invites interdisciplinary theological study at the intersection of theology and the social sciences, that integrates theology with critical cultural studies for the church's faithful embodiment and performance of the gospel. Students will explore historic and/or contemporary embodiments of the gospel in ecclesial communities and theologially reflect on such practices as faithfulness, justice, reconciliation and love. Students will be exposed to a range of methods in interdisciplinary theology and social scientific enquiry, including ethnography, that will lead to critical and contextual accounts of integrative theology and its expressions in ecclesial communities.

30 CREDITS

MA810 SPECIAL TOPIC

This course studies a particular topic at an advanced level and is often taught by an international expert in Theology or Biblical Studies. Aspects may include historical background, ideas, practice, and the implication and application for today.

30 CREDITS

MA812 LEADERSHIP: DIVINE AND HUMAN

This course considers the life and written work of Dietrich Bonhoeffer who has been variously described as theologian, pastor, pastor-theologian, writer, activist, pacifist and martyr. In the face of such diversity we attend to the continuities in Bonhoeffer's thought and practice. More specifically, this course will posit a personal quest undertaken by Bonhoeffer to understand the plight of ego and power and their solution in the notion of discipleship and freedom.

Further, this Course brings Dietrich Bonhoeffer into conversation with Bill Hybels, the former pastor and leader of Willow Creek. Willow Creek proves to be a valuable case study in which issues of ego and power surface. It is important to understand them rightly and posit how Bonhoeffer's thought and practice provides a needed corrective.

30 CREDITS

MA821 RESEARCH ESSAY

The Research Essay provides students with an opportunity to undertake an in-depth study of a topic or issue in Applied Theology under the guidance of a supervisor. The topic will normally be in an area that the student wishes to explore but is outside the scope of available courses in the academic programme. The student will acquire specialist knowledge of a specific field of Applied Theological study and develop skills in research, the evaluation of evidence and the articulation of ideas.

The Research Essay is a maximum length of 12,000 words including footnotes and excluding bibliography.

30 CREDITS

MA824 SPECIAL TOPIC (MISSIONS)

This course studies a particular aspect of Ministry. Aspects may include historical background, ideas, practice, and the implication and application for today.

30 CREDITS

MA825 SPECIAL TOPIC (MINISTRY)

This course studies a particular Mission topic. Aspects that might be explored include history, theology, method and practice of mission, and mission in particular contexts.

30 CREDITS

MA826 KINGDOM ECONOMICS

The full impact of COVID-19 upon global and local economies is not yet known, but we do know it will have a significant financial impact upon churches, organisations and nations. This course will provide a rigorous exploration of Old and New Testament biblical texts that address theological economics, and explore a selection of contemporary economic theories, in order to shape our imaginations for economic decision-making. We will also sit at the table with Christian leaders and entrepreneurs to learn from those who lead creatively and courageously. The aim is to resource you and your church to form creative and courageous responses to the current crisis.

30 CREDITS

MA827 THEOLOGY, RACE AND CHURCH

The rise of the #blacklivesmatter movement and protests about racism around the world raise important issues for theology and the church, not least because of the church's entanglement in the construction of the modern racial condition. This course examines historical and contemporary misappropriations of theology in the development of current racial issues, and explores the biblical and theological possibilities for a gospel-centred account of the church's anti-racial witness to God's kingdom. The aim is to understand contemporary global and national issues, and examine possibilities for the church's faithful witness to God in the face of racism.

30 CREDITS

MA828 DISCIPLESHIP AND GOSPEL TRANSFORMATION

It is often said that if you get the gospel wrong, you get everything wrong. In conversation with N.T. Wright we will ask: What, then, is the gospel? Likewise, in conversation with Dietrich Bonhoeffer we will be asking: What are the measures of discipleship? And in conversation with John Wesley we will ask: How then can we design churches to produce people who embody kingdom holiness, where holiness is in part love of neighbour and neighbourhood? The aim is to retool Christian leaders, churches and their wider communities for the revolution that Jesus began.

30 CREDITS

MA829 PUBLIC THEOLOGY AND THE CHURCH

Public theology is “the church reflectively engaging with those within and outside its institutions on issues of common interest and for the common good” (Day and Kim). This course explores the church’s biblical, theological, and historical resources for the task of public theology and public witness to the gospel. We will critically examine models of public theology and a range of cases studies that will equip us to engage theologically with contemporary issues in society. Students will examine current social issues such as climate change, extremism and terrorism, sexual abuse, racism, modern slavery, and COVID-19 and produce theological responses that serve the church and the public good.

30 CREDITS

MA901 THESIS (90 CREDITS)

The thesis is a scholarly piece of written work that reports on the findings of theoretical, practical, or empirical investigation into a defined area of applied theology conducted by the student under supervision. Undertaking a thesis provides students with an opportunity to do original in-depth research at Masters level. Students will engage in a supervised investigation of a topic of their interest. Students are expected to be self-directed in their studies and to produce an account of their research which equates to internationally recognized standards.

PREREQUISITES: A STUDENT MUST HAVE ACHIEVED AN AVERAGE OF A B GRADE OVER THREE COURSES IN THE POSTGRADUATE DIPLOMA IN THEOLOGY, OR EQUIVALENT, INCLUDING MA801 RESEARCH METHODS IN APPLIED THEOLOGY.

NOTE: CANDIDATES ACCEPTED INTO THE 90 CREDIT THESIS MUST ENROL IN MA903, MA904 AND MA905.

90 CREDITS

MA902 THESIS (120 CREDITS)

The thesis is a scholarly piece of written work that reports on the findings of theoretical, practical, or empirical investigation into a defined area of applied theology conducted by the student under supervision. Undertaking a thesis provides students with an opportunity to do original in-depth research at Masters level. Students will engage in a supervised investigation of a topic of their interest. Students are expected to be self-directed in their studies and to produce an account of their research which equates to internationally recognized standards.

PREREQUISITES: A STUDENT MUST HAVE ACHIEVED AN AVERAGE OF A B GRADE OVER THREE COURSES IN THE POSTGRADUATE DIPLOMA IN THEOLOGY, OR EQUIVALENT, INCLUDING MA801 RESEARCH METHODS IN APPLIED THEOLOGY.

NOTE: CANDIDATES ACCEPTED INTO THE 120 CREDIT THESIS MUST ENROL IN MA903, MA904, MA905 AND MA906.

120 CREDITS

Library

Carey offers staff and students access to the Library and its services for the duration of their study.

The Library is named after J. Ayson Clifford who was the college principal from 1961-1973. Today the library catalogue consists of over thirty-nine-thousand items. This collection is complemented by a growing number of online resources, periodicals, and Baptist resources. From electronic books to rare items the Ayson Clifford Library provides extensive resources used by students and staff.

The Library homepage, www.carey.ac.nz/library, is the gateway to information and resources for study and research at Carey.

Library Facilities

STUDY SPACES

The Library has study spaces that accommodate groups and individuals as well as providing some private rooms for more focused study and as a place where peer discussion can occur.

PHOTOCOPIERS & COMPUTERS

Photocopiers are also available to students in the library. Photocopying can be done in either black and white or colour. See Fees Regulations and Schedule for more information regarding charges.

A number of computers and laptops are also available to students for study related purposes; see the Student Conduct Policy, and the Privacy & Data Collection Policy, for more information.

WI-FI

Wi-fi is available in the library and on campus. Please ask the librarians for the password.

Library Services

TUHURATANGA & THE LIBRARY CATALOGUE

Accessed through the Library homepage, Tuhuratanga is a search engine which delivers high quality ebooks, journal articles, and theses.

The Library catalogue is used to locate items that are held in the Library.

BORROWING PROCEDURES & LOAN PERIODS

General collection books may be borrowed for up to twenty-eight days, though a shorter period may apply if the book is in high demand or has been recalled. Chinese collection books may be borrowed for up to twenty-eight days.

Items described on the Library catalogue as Reference or Closed Reserve are not available for loan.

There can be exceptions to loan periods; for more information please refer to the Library homepage,

www.carey.ac.nz/library.

In addition to loan periods there is a limitation on the number of items each student can borrow at any given time.

Undergraduate students may borrow up to fifteen books from the main collection.

Postgraduate students may borrow up to fifty books from the main collection.

Please note that fines may be charged for recalled items that are not returned by the required date.

RENEWAL REQUESTS & RECALLS

Students can renew books online through the Library homepage. Books may only be renewed twice and renewal of a book is subject to demand for that book.

Books which have been reserved or recalled are not available for renewal.

If a student requires a book which is currently on loan they may recall that book through the Library homepage. When the recalled book has been returned, the Library will notify the student via email.

DISTANCE SERVICES

Distance services are available for students who are studying papers by distance. Books and other loanable items are sent out. The Library covers return postage.

PDF copies of articles from hardcopy journals or book chapters are sent via email, in accordance with the Copyright Act 1994; this service is also available to overseas students. When requesting material or information, students should let the librarians know the course and assessment for which the information is needed.

Library Subscription

The Library also offers a subscription service for students studying at other theological colleges, Baptist pastors, and members of the public who have an interest in theological resources.

Joining the Library on a subscription basis is available upon request for a small fee; please email library@carey.ac.nz for more information.

Graduating from Carey

Every year Carey hosts a graduation ceremony in Auckland for graduands from the current or previous year. Graduation is a time to celebrate with your peers, the faculty, and your friends and family. Students must apply to graduate at the ceremony on the appropriate form.

Certificates & Transcripts

If a student has successfully completed their programme of study at Carey they will be eligible to graduate. Graduates will receive a certificate, in appropriate form, under the common seal of Carey. The certificate will state that their qualification has been conferred.

Students will also receive a final transcript which is an official certification of their grades for their entire of programme of study. If a student requires additional copies of their final transcript they can apply to the Academic Registrar, however please note that a fee will apply.

The Graduation Ceremony

Students must apply to graduate in the ceremony and pay for the hire of appropriate academic dress. Arrangements for hire are made by Carey.

Postgraduate students need to allow 3-6 months for the examination and final grading of their Thesis. Normally Masters students will apply for the graduation ceremony in the year following their submission.

ACADEMIC DRESS

Academic dress comprises of a gown, hood, and mortarboard (hat) worn with formal attire. Certificate and Diploma students wear a gown over formal attire.

Each Carey qualification has its own hood as follows:

- ◇ Master of Theology (MTh) – aqua marine blue, with black inside.
- ◇ Postgraduate Diploma in Theology (PGDipTh) – aqua marine blue on the outside, lined along the edge with white, and black inside.
- ◇ Bachelor of Applied Theology (BAppTheol) – aqua marine blue lined along the edge with white and black on the outside.

Important Policies and Procedures for Students

ALL STUDENT ACADEMIC POLICIES, PROCEDURES AND GUIDELINES CAN BE ACCESSED VIA CAREYONLINE UNDER ACADEMIC REGULATIONS LINK FROM THE HOMEPAGE. THESE INCLUDE:

- Carey Alternative Arrangements in Assessment Policy and Procedures
- Carey Gender-Neutral Language in Academic Writing Policy.
- Carey Policy and Procedure for Use of Te Reo Māori in Assessments
- Carey Library Copyright Policy
- Carey Privacy and Records Policy and Procedure
- Carey Responsible Practice in Research Code of Conduct
- Carey Research Ethics Policy & Guidelines.
- Carey Student Code of Conduct.
- Carey Student Disciplinary Procedure
- Carey Student Complaints Procedure.
- Carey Harassment Complaints Policy and Procedure



TE KĀRETI IRIRI O CAREY

CAREY

BAPTIST COLLEGE